

# User Manual



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Services name: Sens4Care <https://app-antisuperbugs.tech4care.eu/>

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Created by: Paolo Olivetti; Vincenzo Aschettino; Mauro Catena

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Date of the version: 11/03/2021

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## Change history

Date	Version	Changes done
04/01/2021	1.0	Draft version
11/03/2021	1.1	update with new features

Welcome to Sens4Care,

through this service, it is possible to make use of all the features developed by Sens4Care.

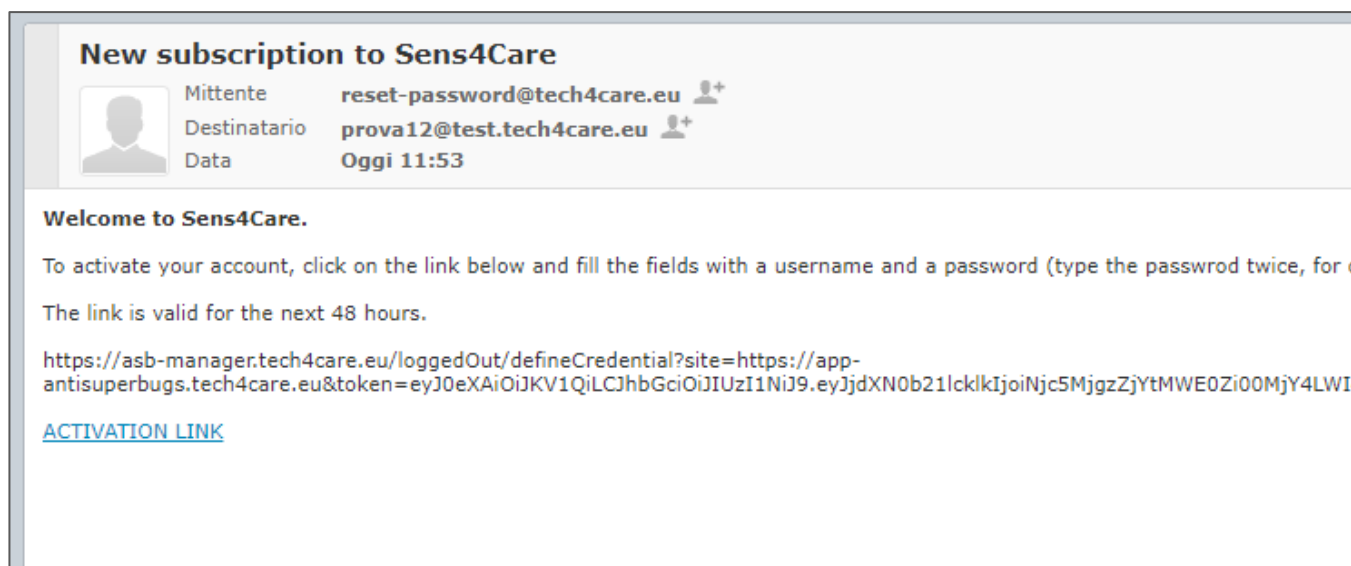
You can access the service via the web portal (<https://app-antisuperbugs.tech4care.eu>) and using the credentials generated in the way explained in the first chapter.

This guide deeply explains the application features through the following chapters:

1.	First log in .....	3
2.	Overview and Dashboard .....	4
3.	Patients .....	6
3.1	How to create a patient and a caregiver/reference person .....	6
3.2	Patient tabs .....	8
-	Documents & Reminders, .....	8
-	Protocols .....	9
-	Events .....	10
-	Medications .....	10
-	Measurements .....	11
-	Pathologies .....	12
-	Medical Records .....	13
4.	Measurements .....	14
5.	ASB Surveillance .....	15
5.1	Diary Manager .....	15
5.2	Surveillance diaries .....	18
6.	Utilities .....	20
6.1	Create Screening Form .....	20
6.2	Protocol Manager .....	21
6.3	Bugs .....	23
6.4	Rooms .....	26
-	Summary .....	29
-	Beds .....	29
-	Device Management .....	31
-	EVENTS .....	33
6.5	Devices .....	33
6.6	VOC Real-Time Data .....	36

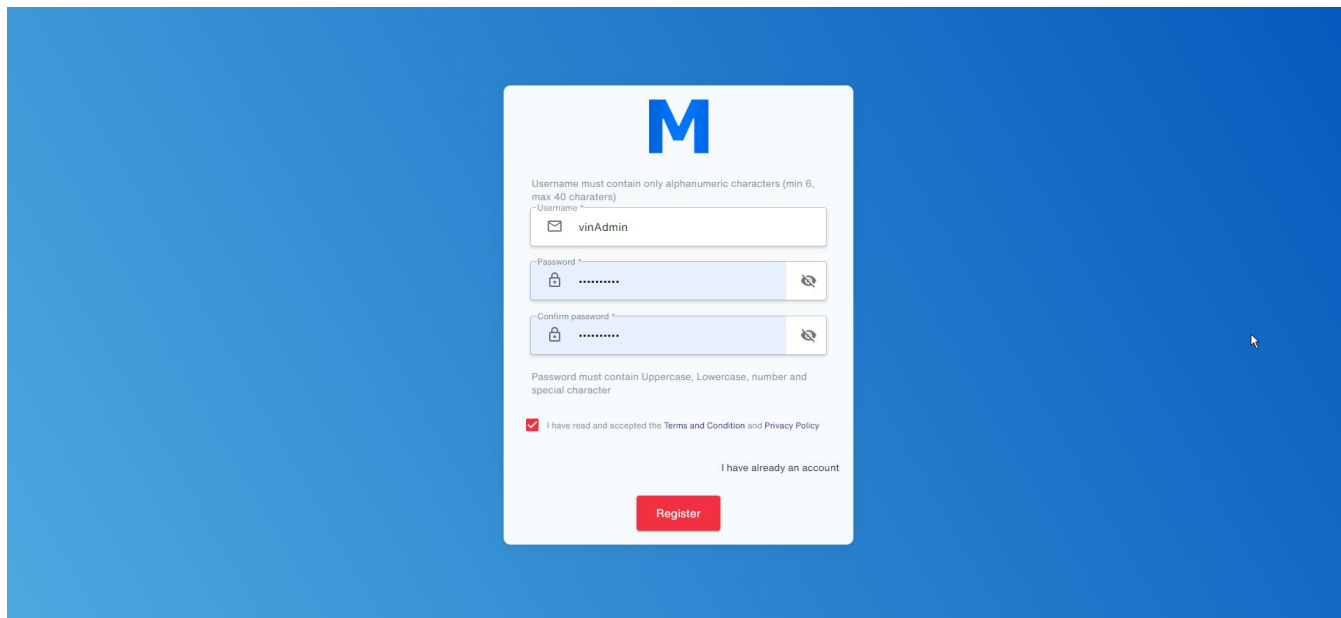
## 1. First log in

In order to access the Sens4Care web portal, it is necessary to have valid credentials. In case you have already got them, you can skip to the next chapter of this guide. Otherwise, you have to click on the link received in the e-mail from [reset-password@tech4care.eu](mailto:reset-password@tech4care.eu). If you haven't received the e-mail for the activation, please request to your administrator or check the spam folder in your box.

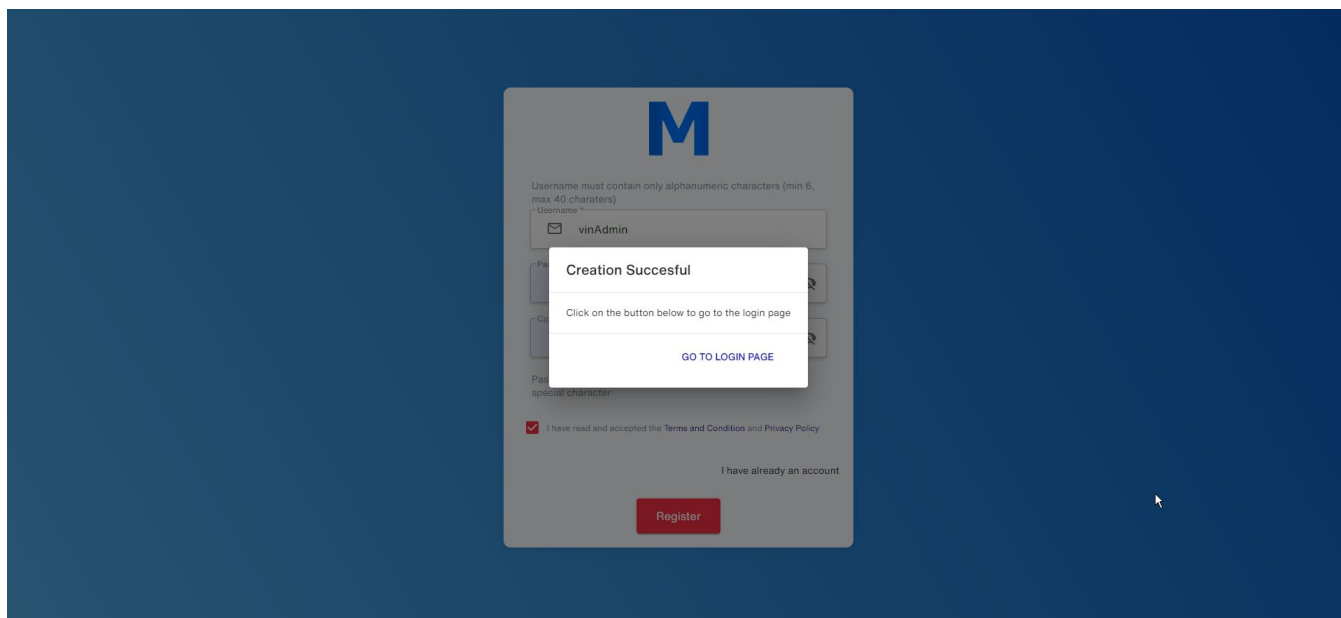


In the window that appears, you have to insert the credentials that you wish to use to access, check the Terms and conditions box and press *REGISTER*.

Please note: the username must have between 6 and 40 alphanumeric characters (only letters and numbers, no special characters nor e-mail addresses). The password must have between 8 and 15 characters and contain at least an upper case, a lower case, a number and a special character

A screenshot of the registration form on a blue background. The form is white with a large blue 'M' logo at the top. It contains fields for Username (with a hint: 'Username must contain only alphanumeric characters (min 6, max 40 characters)'), Password, and Confirm password. The Username field contains 'vinAdmin'. The Password and Confirm password fields are masked with dots. Below the fields, there is a checkbox labeled 'I have read and accepted the Terms and Condition and Privacy Policy' which is checked. At the bottom right of the form, there is a link 'I have already an account' and a red 'Register' button.

Now you'll be able to access the portal with the chosen credentials. By pressing *GO TO LOGIN PAGE* you'll be redirected to Sens4Care portal, ready to access.

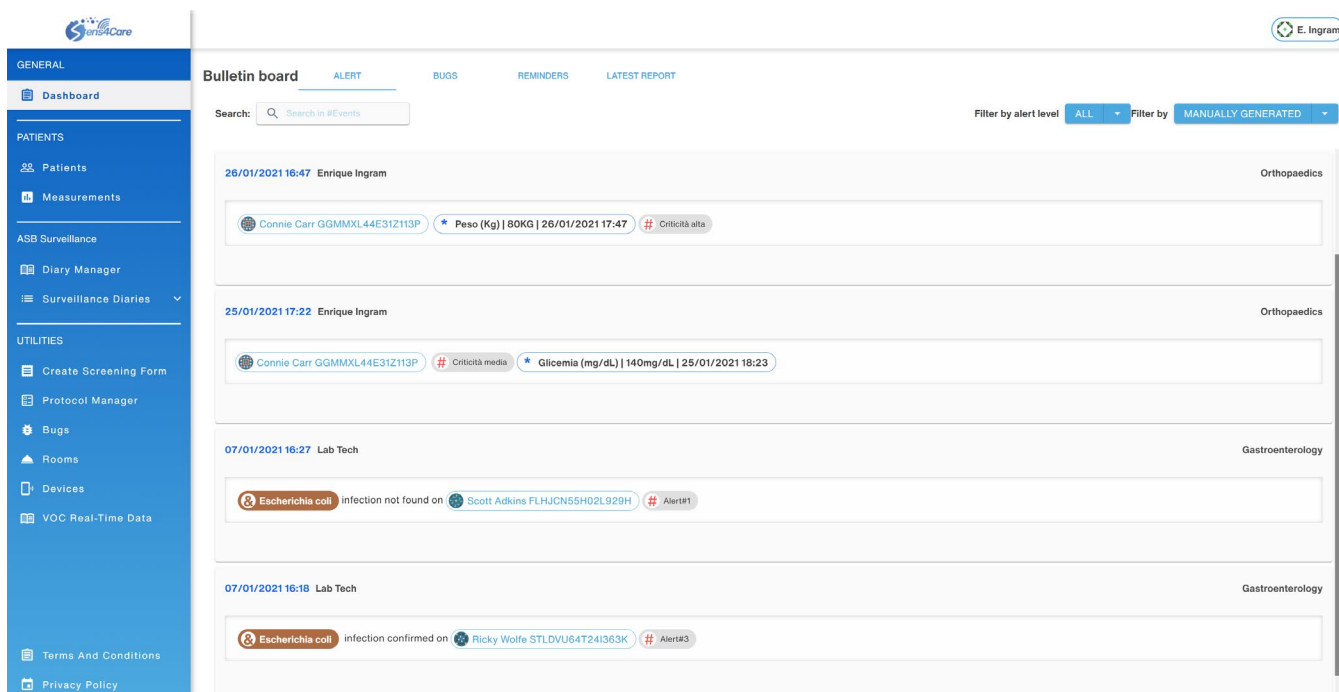
A screenshot of the registration form with a success message overlay. The form is the same as in the previous image, but a white modal box is centered over it. The modal box has the title 'Creation Successful' and the text 'Click on the button below to go to the login page'. At the bottom of the modal box is a blue button labeled 'GO TO LOGIN PAGE'. The background form is dimmed.

## 2. Overview and Dashboard

In this guide you will be given an overview of the several features of the application, which are accessible through the blue menu on the left side of the window. **Please note:** If this menu isn't visible but instead you see a small button with three horizontal lines in its place (☰), it means that

the browser window was zoomed in or your screen does not support an appropriate resolution. You can fix this problem by zooming out the window pressing the CTRL and – buttons at the same time, and menu should appear. Alternatively, you can still press the button with the three horizontal lines (☰) to make the menu appear.

The Dashboard is the landing page and contains a summary of the main events for the current timescale. It is going to be populated with the various activities that will be gradually added through time. This section, like most of those present in the application, is divided in several sub-sections accessible through tabs.



The screenshot shows the Sens4Care Dashboard interface. On the left is a blue sidebar with navigation tabs: GENERAL (Dashboard), PATIENTS (Patients, Measurements), ASB Surveillance (Diary Manager, Surveillance Diaries), UTILITIES (Create Screening Form, Protocol Manager, Bugs, Rooms, Devices, VOC Real-Time Data), Terms And Conditions, and Privacy Policy. The main content area is titled 'Bulletin board' and has four sub-tabs: ALERT, BUGS, REMINDERS, and LATEST REPORT. The 'ALERT' tab is selected. At the top of the main area, there is a search bar and a filter by alert level dropdown set to 'ALL'. Below this, a list of events is displayed, each with a date, time, patient name, and a list of alerts. For example, one event from 26/01/2021 16:47 for Enrique Ingram shows a 'Peso (Kg)' alert at 80KG and a 'Criticità alta' alert. Another event from 25/01/2021 17:22 for Enrique Ingram shows a 'Glicemia (mg/dL)' alert at 140mg/dL. A third event from 07/01/2021 16:27 for Lab Tech shows an 'Escherichia coli' infection not found on Scott Adkins. A fourth event from 07/01/2021 16:18 for Lab Tech shows an 'Escherichia coli' infection confirmed on Ricky Wolfe.

**Alert** provides a list of the events with the **#Alert** tag coming from Diaries and VOC Real-time Data. For each event, you can see a string containing, optionally, a description, the name of the patient, the room, the kind of bug and of course the level of alert (low, medium, high). Events can be sorted by level of alert or the way they were generated (Manually from Diaries, Automatically from VOC Real-time Data, All). For each one, input date and time are provided.

**Bugs** is similar to ALERT but provides a list of events tagged with the **&Bugs** tag.

**Reminders** contains a list of documents and deadlines. It is possible to view details, including attachments and notes, by pressing **SHOW**.

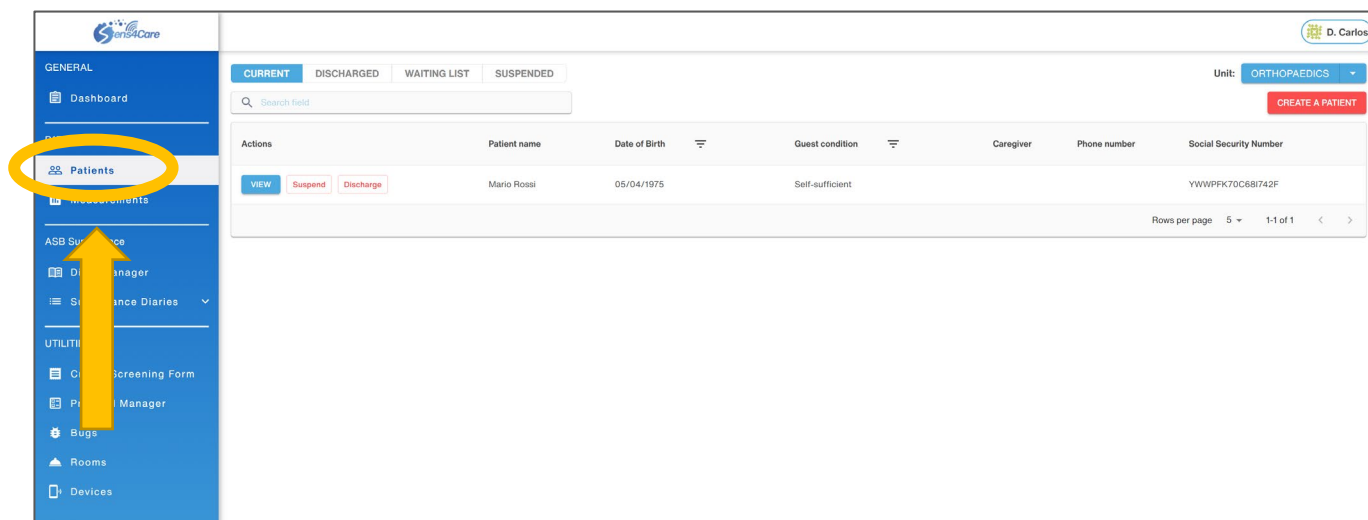
**Latest report** contains a list of all the events inserted in the latest diary report, regardless of tags.

In each of these tabs, you can see details of a patient, by pressing their name. Further information on Patients' features in the next chapter.

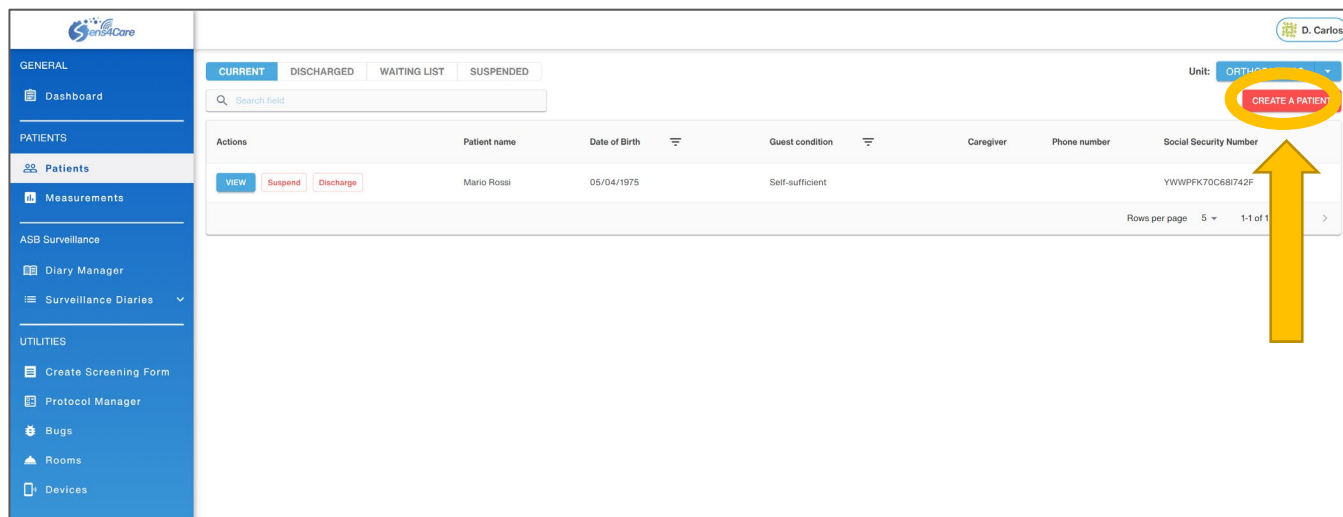
### 3. Patients

#### 3.1 How to create a patient and a caregiver/reference person

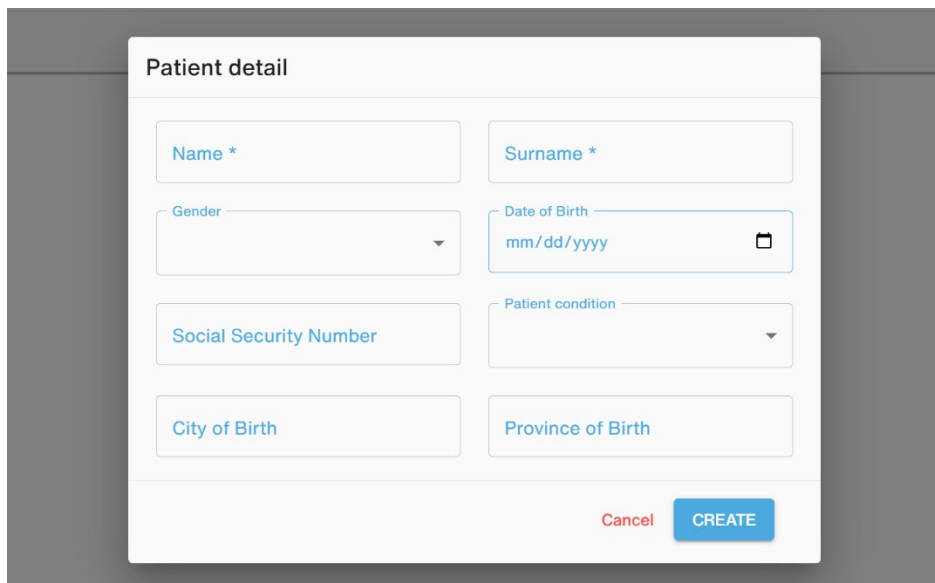
By clicking **Patients** in the left side menu, a list of patients will be provided. Keep in mind that the list depends on the selected Unit. You can pick a Unit with the top right blue button (e.g. Cardiology, Orthopaedics, etc.).



To create a new patient, press the top right red button **CREATE A PATIENT**.



A pop-up menu will appear, in which you can insert personal data of the patient. When done, press **CREATE**.



**Patient detail**

Name \* Surname \*

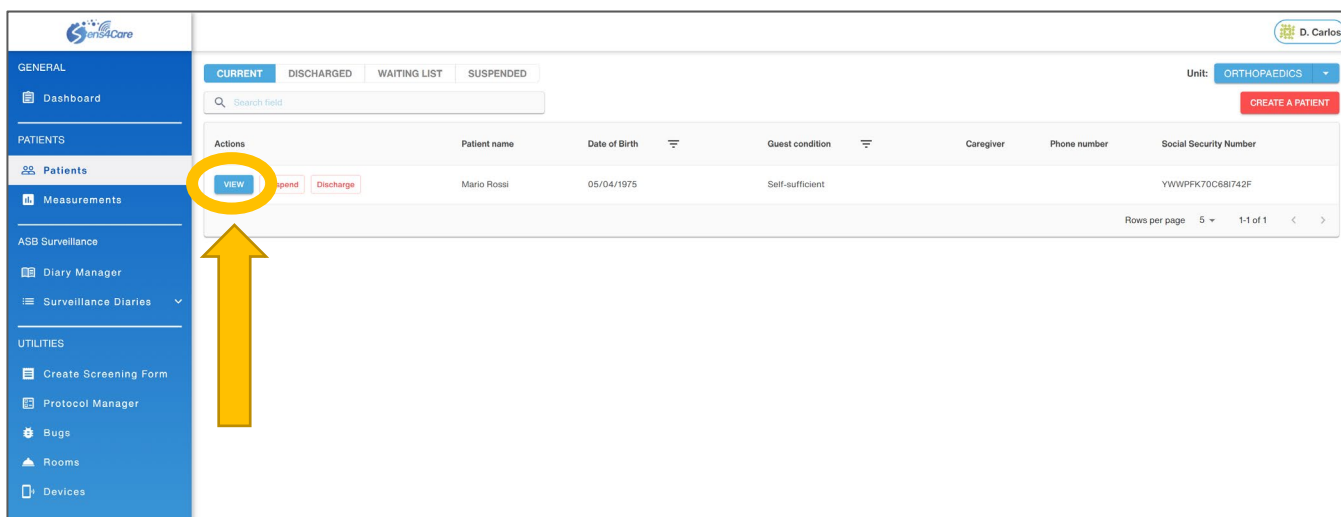
Gender Date of Birth mm/dd/yyyy

Social Security Number Patient condition

City of Birth Province of Birth

Cancel CREATE

If you want to view or edit patient's data, press the *VIEW* button.



GENERAL

Dashboard

PATIENTS

Patients

Measurements

ASB Surveillance

Diary Manager

Surveillance Diaries

UTILITIES

Create Screening Form

Protocol Manager

Bugs

Rooms

Devices

Unit: ORTHOPAEDICS

CREATE A PATIENT

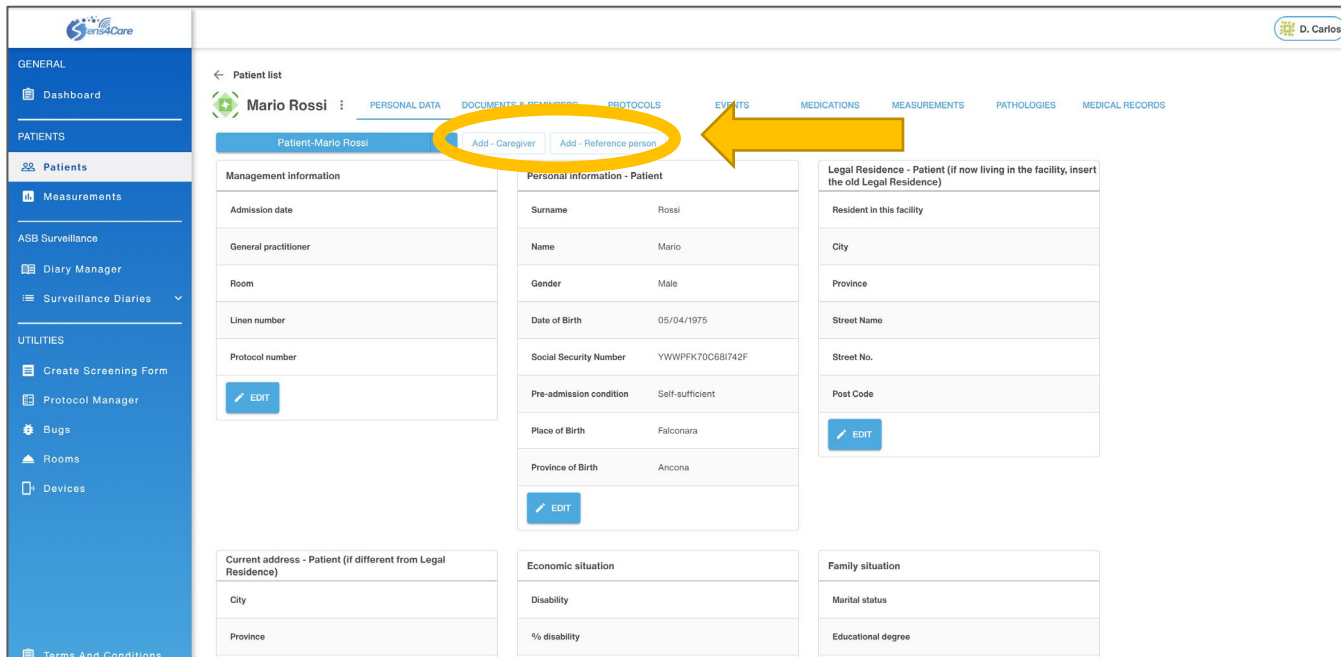
Search field

CURRENT DISCHARGED WAITING LIST SUSPENDED

Actions	Patient name	Date of Birth	Guest condition	Caregiver	Phone number	Social Security Number
VIEW	Mario Rossi	05/04/1975	Self-sufficient			YWWPPFK70C68I742F

Rows per page: 5 1-1 of 1

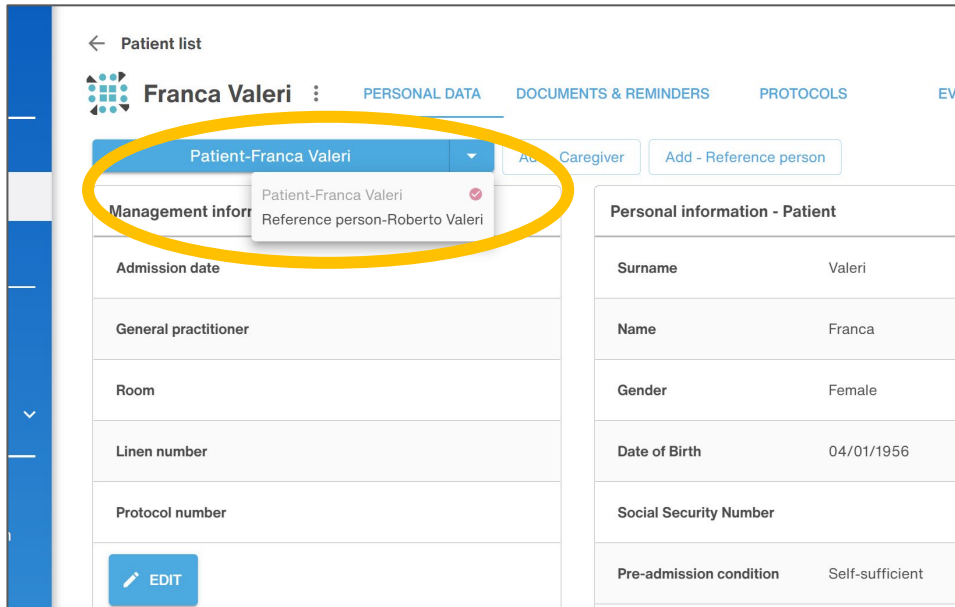
Here you have an overview of the patient, you can view or edit their data and even add a caregiver or a reference person by clicking their respective buttons.



The screenshot shows the 'Patient list' view for 'Mario Rossi'. The interface includes a sidebar with navigation options like 'Dashboard', 'Patients', 'Measurements', 'ASB Surveillance', 'Diary Manager', 'Surveillance Diaries', 'Utilities', 'Create Screening Form', 'Protocol Manager', 'Bugs', 'Rooms', and 'Devices'. The main content area displays the patient's profile with tabs for 'PERSONAL DATA', 'DOCUMENTS & REMINDERS', 'PROTOCOLS', 'EVENTS', 'MEDICATIONS', 'MEASUREMENTS', 'PATHOLOGIES', and 'MEDICAL RECORDS'. The 'PERSONAL DATA' tab is active, showing fields for 'Management information' (Admission date, General practitioner, Room, Linen number, Protocol number) and 'Personal information - Patient' (Surname, Name, Gender, Date of Birth, Social Security Number, Pre-admission condition, Place of Birth, Province of Birth). There are also sections for 'Legal Residence - Patient', 'Current address - Patient', 'Economic situation', and 'Family situation'. A yellow circle highlights the 'Add - Caregiver' and 'Add - Reference person' buttons, with an arrow pointing to them.

A pop-up menu similar to that of the patient will appear. Fill in the fields and press **SAVE**.

Then you can switch between patient and caregiver/reference person with the blue drop-down menu with the name of the patient.



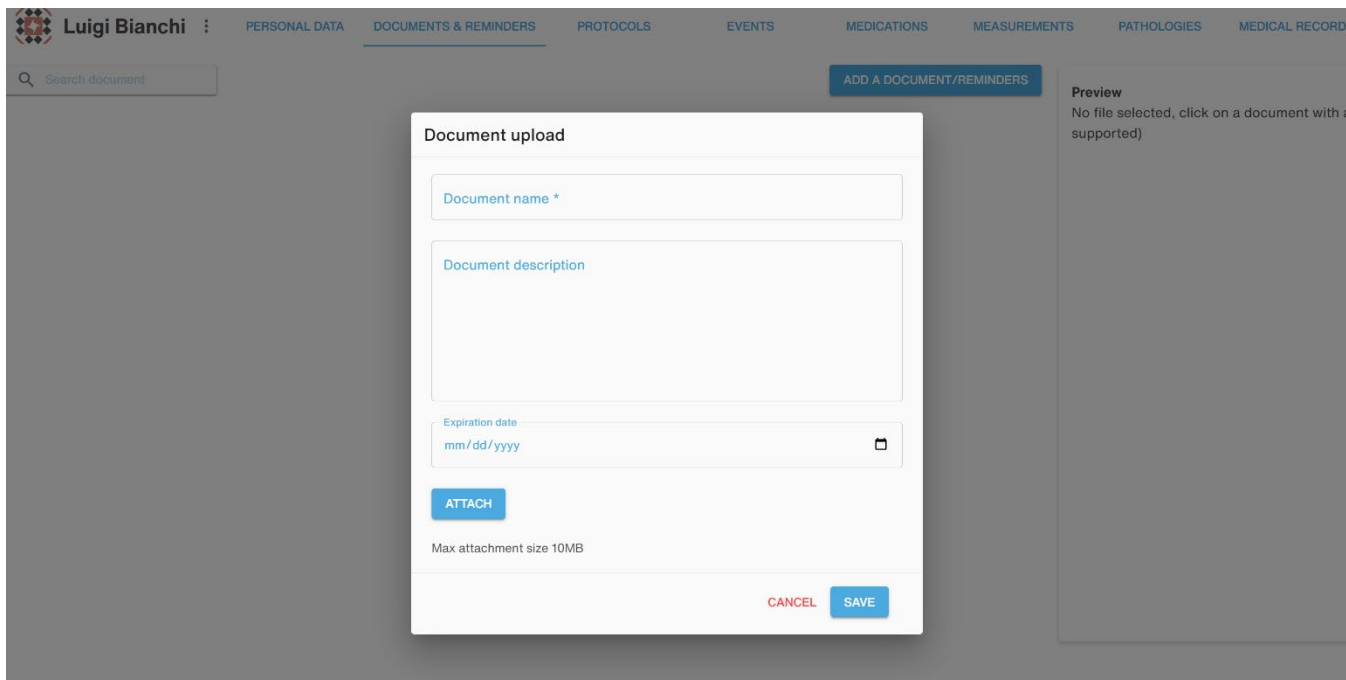
The screenshot shows the 'Patient list' view for 'Franca Valeri'. The interface is similar to the previous one, but the 'Patient-Franca Valeri' dropdown menu is highlighted with a yellow circle. The dropdown menu shows two options: 'Patient-Franca Valeri' (selected) and 'Reference person-Roberto Valeri'. The main content area displays the patient's profile with tabs for 'PERSONAL DATA', 'DOCUMENTS & REMINDERS', 'PROTOCOLS', and 'EVENTS'. The 'PERSONAL DATA' tab is active, showing fields for 'Management information' (Admission date, General practitioner, Room, Linen number, Protocol number) and 'Personal information - Patient' (Surname, Name, Gender, Date of Birth, Social Security Number, Pre-admission condition).

## 3.2 Patient tabs

Continuing through the various patient tabs, you have:

- **Documents & Reminders**, where you can view and add Documents, set an expiration date and upload files.



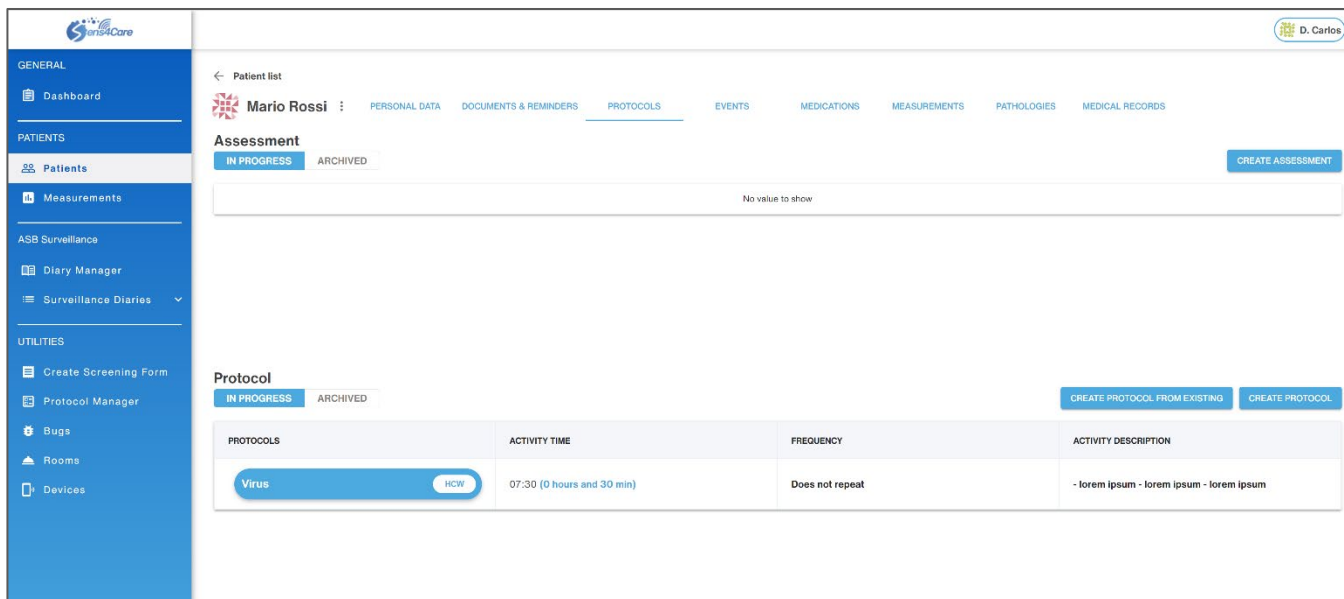


The screenshot shows the 'Document upload' modal form in the Sens4Care interface. The form is titled 'Document upload' and contains the following fields:

- Document name \***: A text input field.
- Document description**: A larger text area for description.
- Expiration date**: A date picker with the format 'mm/dd/yyyy'.

Below the fields, there is an **ATTACH** button. At the bottom of the modal, it states 'Max attachment size 10MB'. To the right of the modal, there is a 'Preview' section with the text: 'No file selected, click on a document with a supported image'.

- Protocols, where you can find the risk assessments and the protocols.



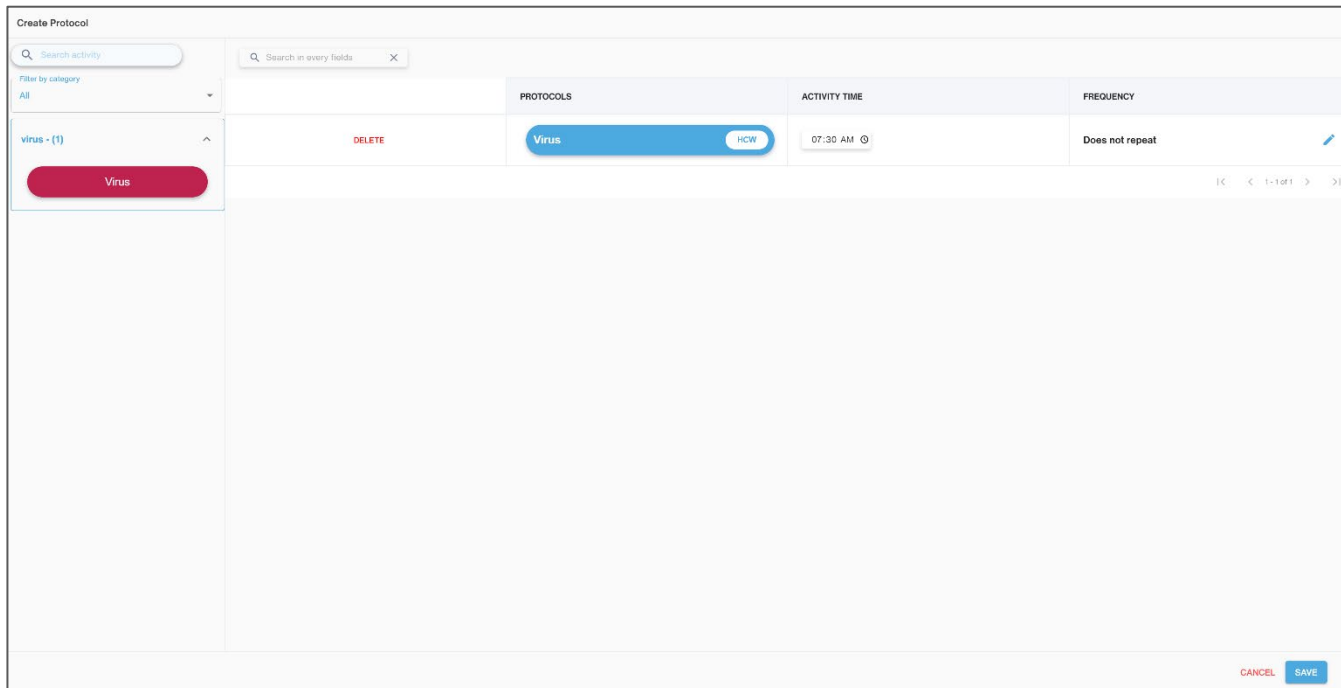
The screenshot shows the 'Protocols' section for a patient named Mario Rossi. The interface includes a sidebar with navigation options: GENERAL (Dashboard), PATIENTS (Patients, Measurements, ASB Surveillance, Diary Manager, Surveillance Diaries), and UTILITIES (Create Screening Form, Protocol Manager, Bugs, Rooms, Devices). The main content area is titled 'Protocols' and has tabs for 'IN PROGRESS' and 'ARCHIVED'. Below the tabs, there is a table of protocols.

PROTOCOLS	ACTIVITY TIME	FREQUENCY	ACTIVITY DESCRIPTION
Virus	07:30 (0 hours and 30 min)	Does not repeat	- lorem ipsum - lorem ipsum - lorem ipsum

At the top right of the 'Protocols' section, there are buttons for 'CREATE ASSESSMENT', 'CREATE PROTOCOL FROM EXISTING', and 'CREATE PROTOCOL'.

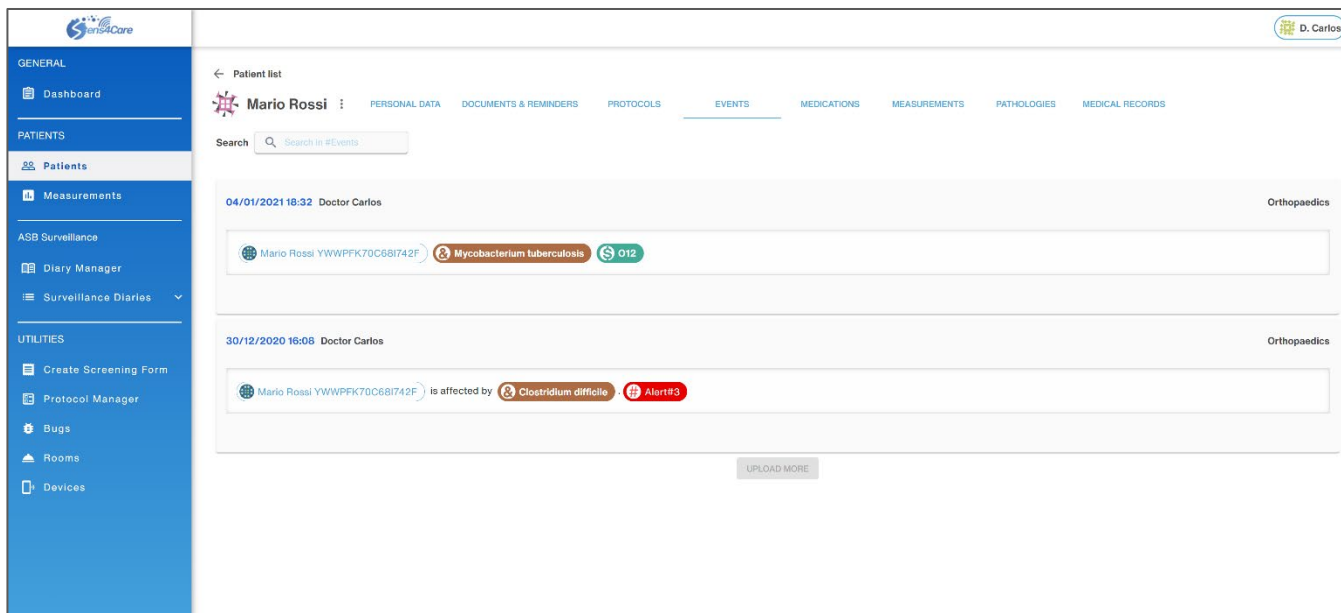
The former are previously created in the **PROTOCOL MANAGER** section (for further information, please have a look at the dedicated chapter). By pressing the **CREATE ASSESSMENT** button, you can access the questionnaire and fill it in.

Further down, you can see a list of the protocols. With the **CREATE PROTOCOL** button, you can create a plan of tasks to be performed in a set time and with a set recurrence (daily, weekly, monthly, etc), based on a diary previously created in the **DIARY MANAGER** section (for further information, please have a look at the dedicated chapter). Once you have selected the desired settings, press **SAVE**.

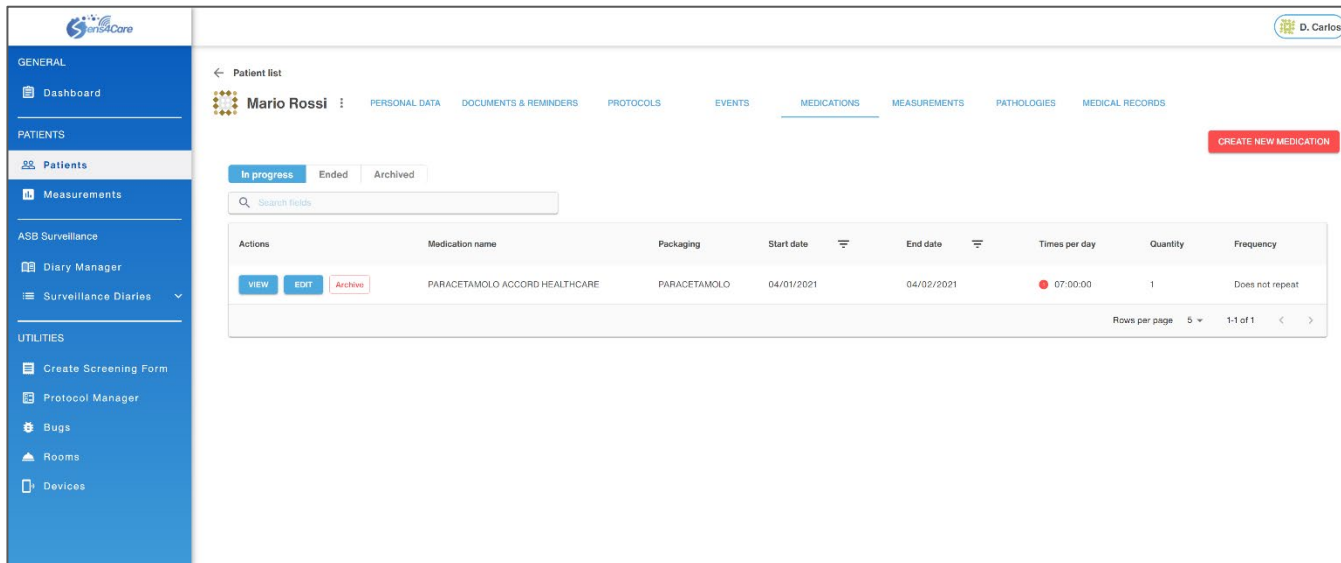


**Please note:** To avoid creating a protocol from the ground, you may also rely on an existing one with the proper *CREATE FROM EXISTING* button.

- Events contains a list of events previously created in the DIARY MANAGER section



- Medications, where you can see both a list of medications for the patients and create new ones, picking them from a country-based database.



**Medications**

← Patient list

Mario Rossi : PERSONAL DATA DOCUMENTS & REMINDERS PROTOCOLS EVENTS **MEDICATIONS** MEASUREMENTS PATHOLOGIES MEDICAL RECORDS

CREATE NEW MEDICATION

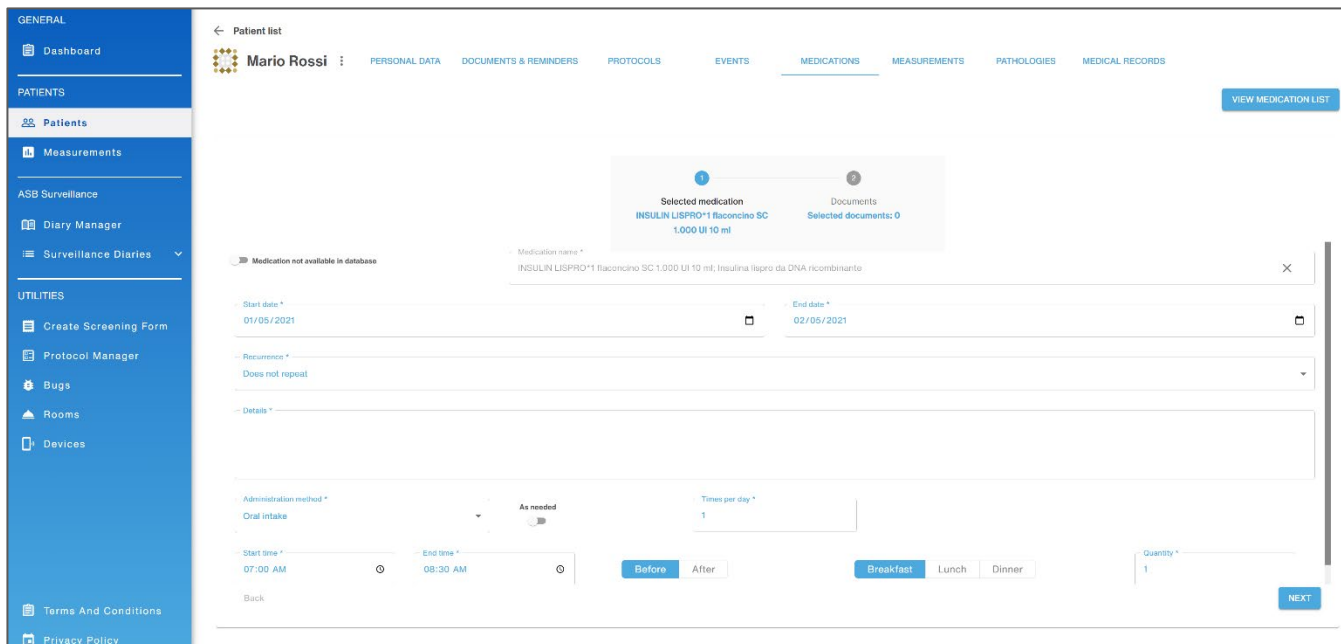
In progress Ended Archived

Search fields

Actions	Medication name	Packaging	Start date	End date	Times per day	Quantity	Frequency
<a href="#">VIEW</a> <a href="#">EDIT</a> <a href="#">Archives</a>	PARACETAMOLO ACCORD HEALTHCARE	PARACETAMOLO	04/01/2021	04/02/2021	07:00:00	1	Does not repeat

Rows per page 5 1 of 1

You can also select period, recurrence, administration method and time of intake, as well as upload documents like prescriptions. Click *NEXT* each step to move on.



**Medications**

← Patient list

Mario Rossi : PERSONAL DATA DOCUMENTS & REMINDERS PROTOCOLS EVENTS **MEDICATIONS** MEASUREMENTS PATHOLOGIES MEDICAL RECORDS

VIEW MEDICATION LIST

Selected medication  
INSULIN LISPRO\*1 flaconcino SC 1.000 UI 10 ml

Documents  
Selected documents: 0

Medication name \*

Start date \*

End date \*

Recurrence \*

Details \*

Administration method \*

Times per day \*

Start time \*

End time \*

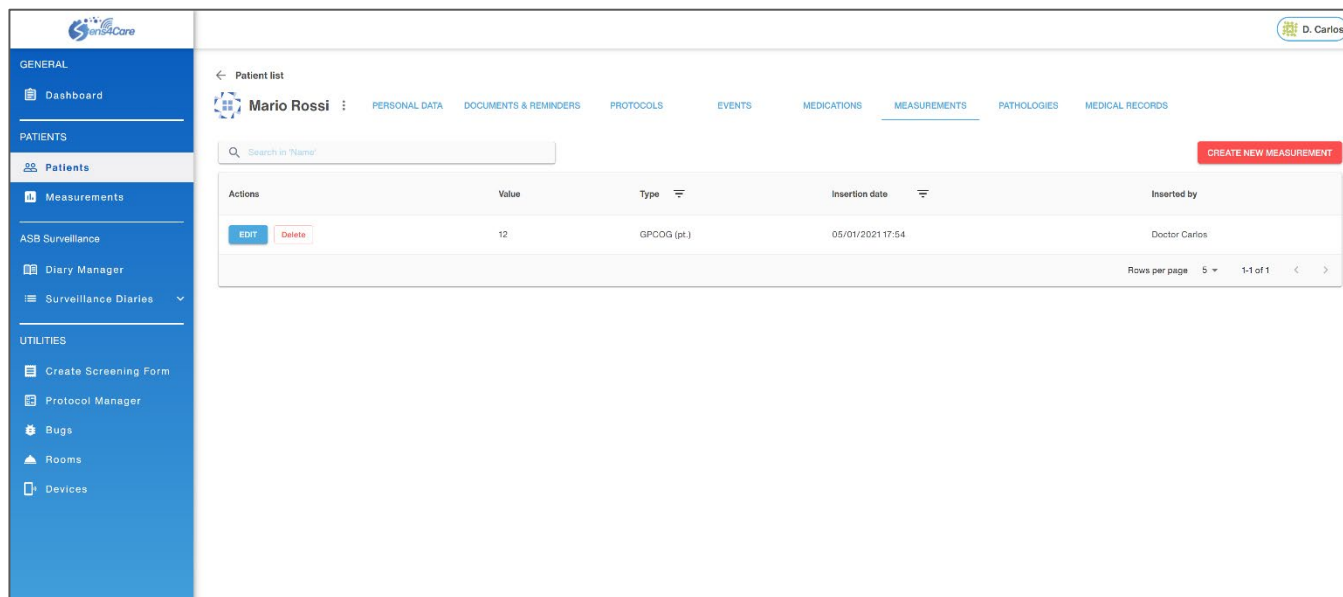
Quantity \*

Before After Breakfast Lunch Dinner

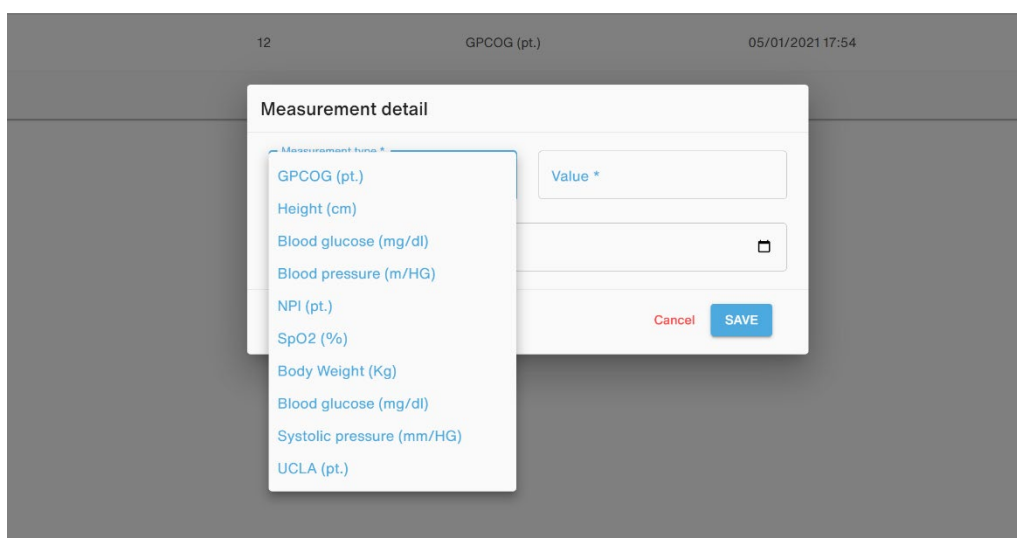
Back

NEXT

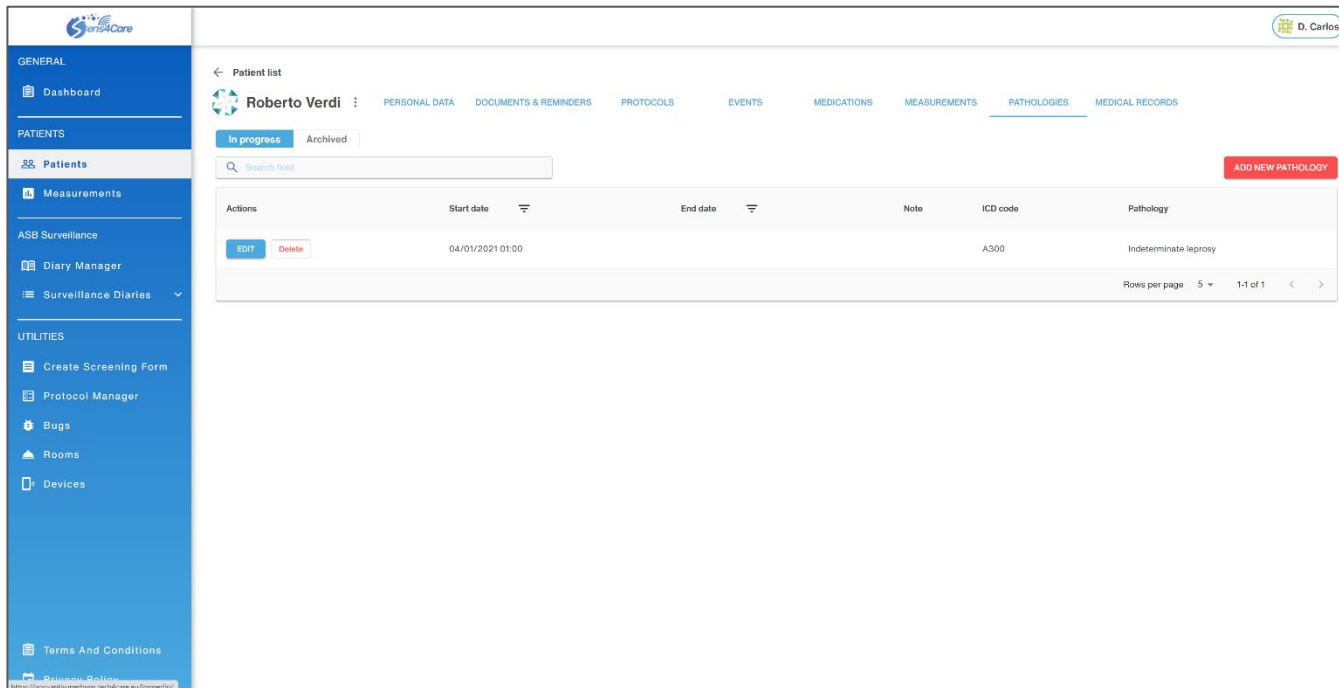
- Measurements provides a list of measurements carried out by the patient.



You can create new records by pressing the red *CREATE NEW MEASUREMENT* button and selecting value and type from an appropriate set. Once done, press *SAVE*



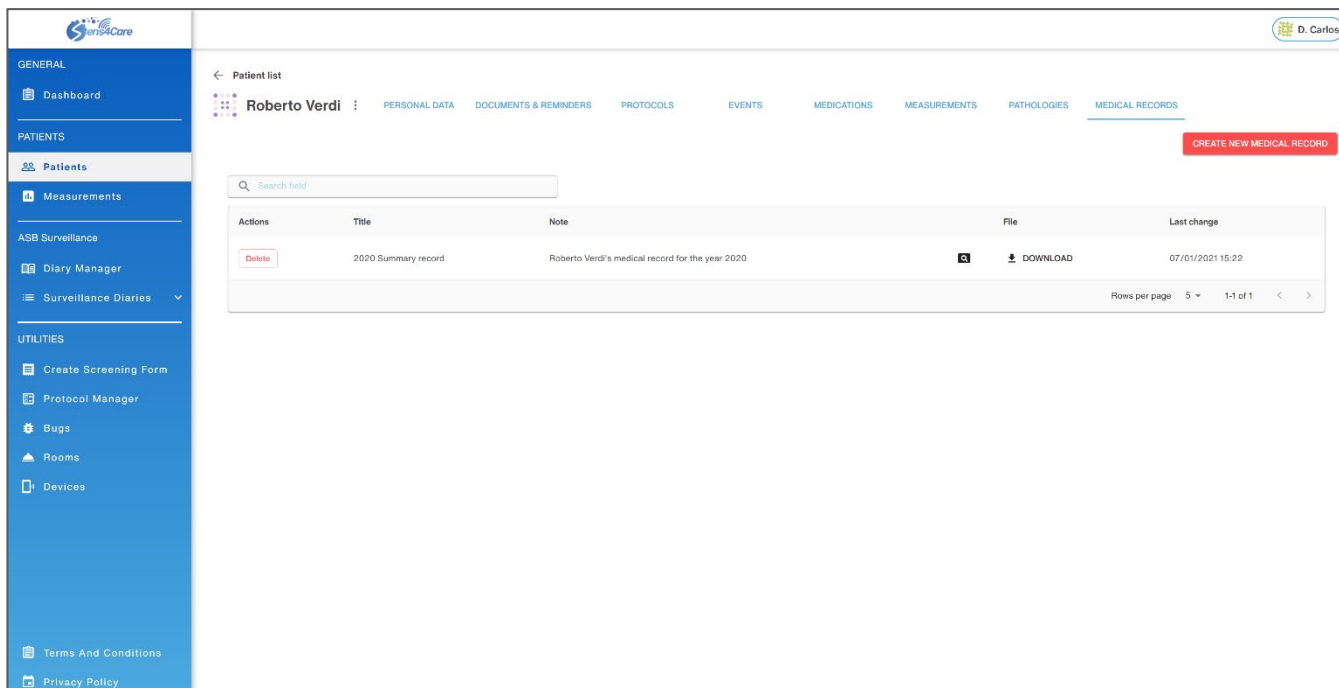
- Pathologies works in the same way as *Measurements*: you can have a list of the pathologies of the patient and add new records



The screenshot shows the Sens4Care interface for patient Roberto Verdi. The left sidebar contains navigation menus for GENERAL, PATIENTS, and UTILITIES. The main content area is titled 'Patient list' and shows the 'PATHOLOGIES' tab selected. A table lists pathologies with columns for Actions, Start date, End date, Note, ICD code, and Pathology. One entry is visible: Indeterminate leprosy with ICD code A300, dated 04/01/2021 01:00. A red button 'ADD NEW PATHOLOGY' is in the top right.

Actions	Start date	End date	Note	ICD code	Pathology
<a href="#">EDIT</a> <a href="#">Delete</a>	04/01/2021 01:00			A300	Indeterminate leprosy

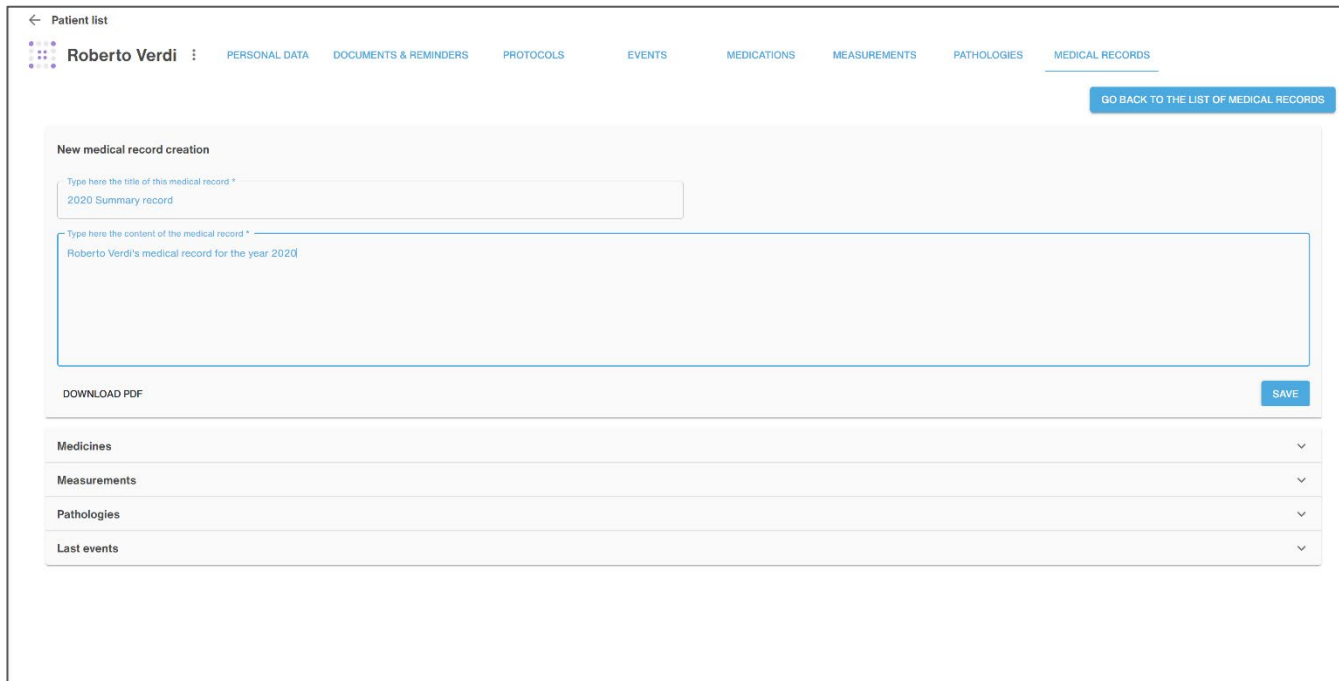
- Medical Records is a container of events, medications, measurements and pathologies of the patient.



The screenshot shows the Sens4Care interface for patient Roberto Verdi, with the 'MEDICAL RECORDS' tab selected. A table lists medical records with columns for Actions, Title, Note, File, and Last change. One entry is visible: '2020 Summary record' with a note describing the year 2020 medical record, a download icon, and a date of 07/01/2021 15:22. A red button 'CREATE NEW MEDICAL RECORD' is in the top right.

Actions	Title	Note	File	Last change
<a href="#">Delete</a>	2020 Summary record	Roberto Verdi's medical record for the year 2020	<a href="#">DOWNLOAD</a>	07/01/2021 15:22

When you create a new one, all those fields are automatically added to the record and you only need to insert a title and a description. When done, press **SAVE**



← Patient list

**Roberto Verdi** : PERSONAL DATA DOCUMENTS & REMINDERS PROTOCOLS EVENTS MEDICATIONS MEASUREMENTS PATHOLOGIES MEDICAL RECORDS

GO BACK TO THE LIST OF MEDICAL RECORDS

**New medical record creation**

Type here the title of this medical record \*

2020 Summary record

Type here the content of the medical record \*

Roberto Verdi's medical record for the year 2020

DOWNLOAD PDF SAVE

Medicines

Measurements

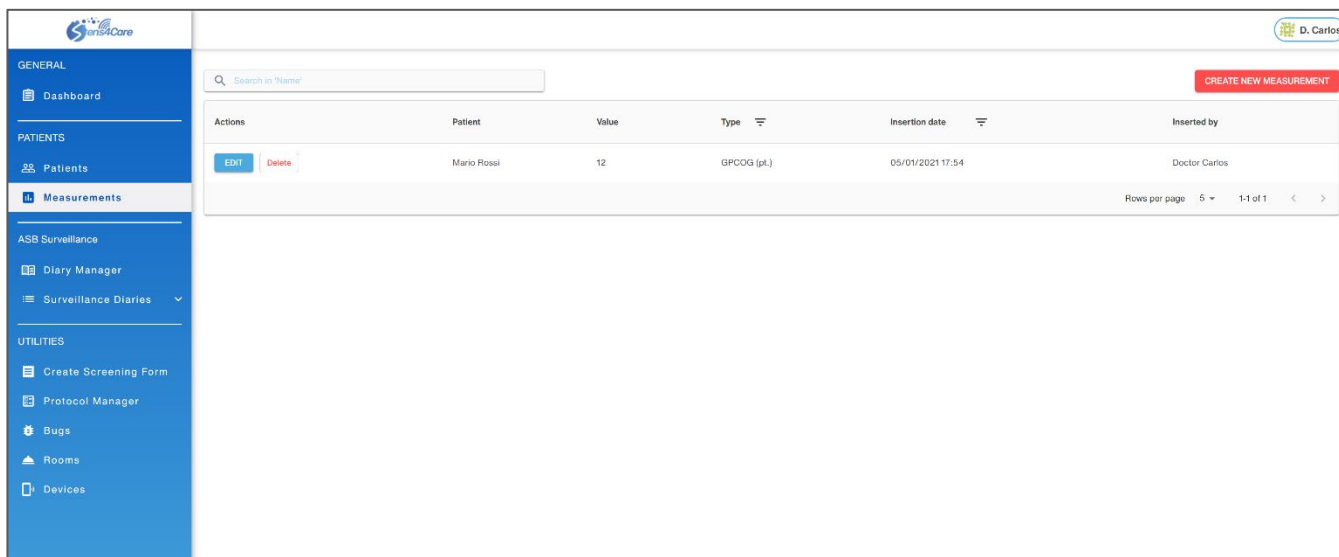
Pathologies

Last events

You can even download a pdf printable version of the record by pressing the *DOWNLOAD* button

## 4. Measurements

The section *Measurements* provides a list of measurements of the patients you are allowed to manage, from all their units



SENS4CARE

D. Carlos

CREATE NEW MEASUREMENT

Search in 'Name'

Actions	Patient	Value	Type	Insertion date	Inserted by
EDIT Delete	Mario Rossi	12	GPCOG (pt.)	05/01/2021 17:54	Doctor Carlos

Rows per page: 5 1-1 of 1

GENERAL

Dashboard

PATIENTS

Patients

Measurements

ASS Surveillance

Diary Manager

Surveillance Diaries

UTILITIES

Create Screening Form

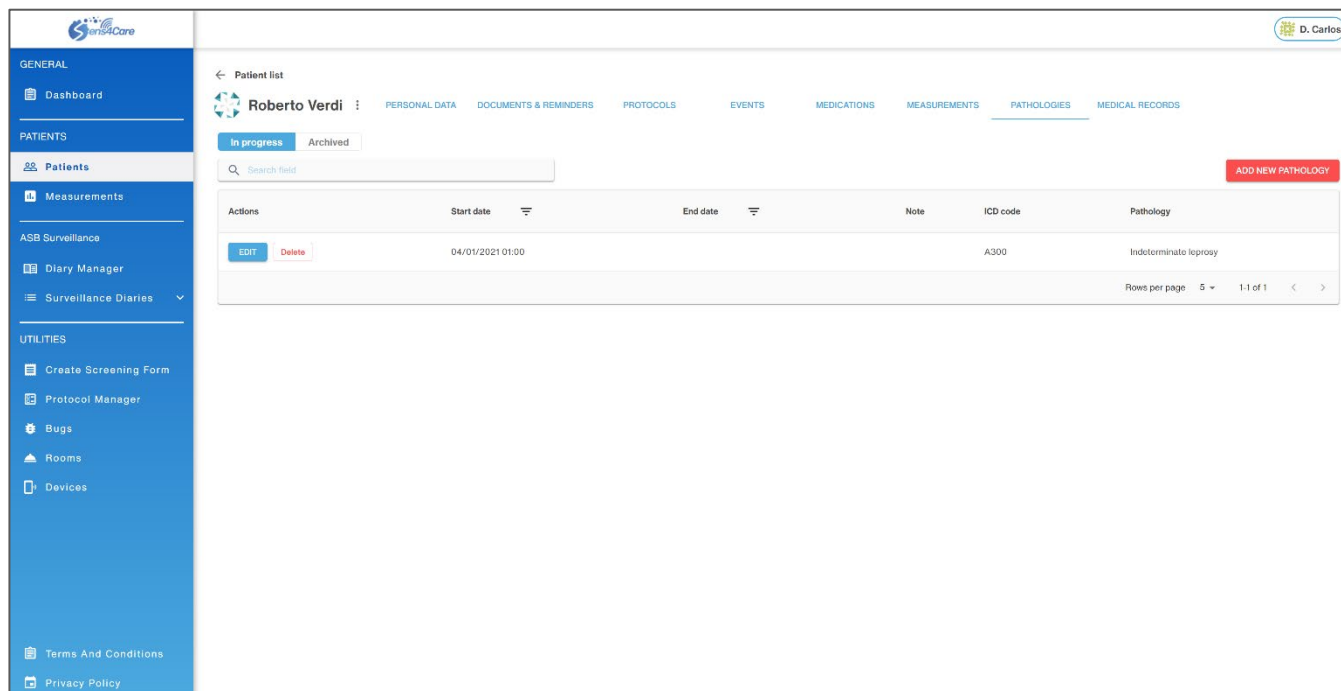
Protocol Manager

Bugs

Rooms

Devices

You can create new records by pressing the red *CREATE NEW MEASUREMENTS* button. The process is the same as that seen in the previous chapter



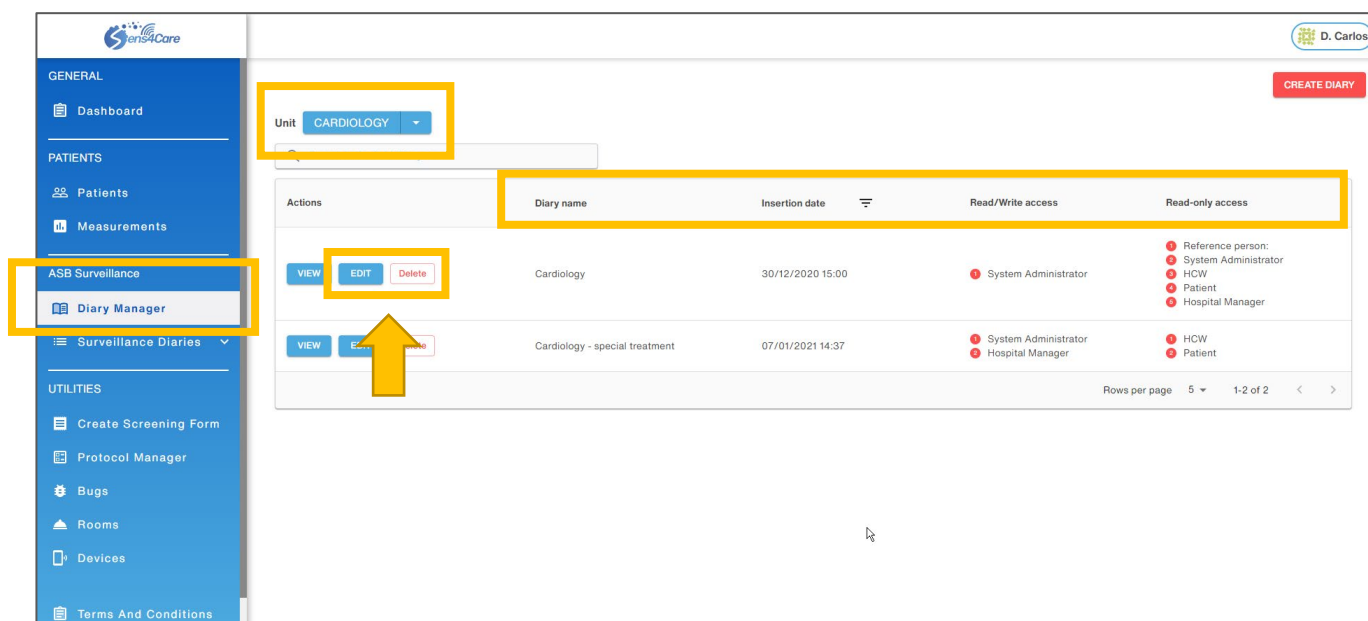
## 5. ASB Surveillance

### 5.1 Diary Manager

A diary is a shared log file that collects all the activities occurred in a specific unit/medical ward. Access level to a diary (E.g.: read or write permission) is based on the user's role.

Activities can be recorded manually by a staff member with the proper role.

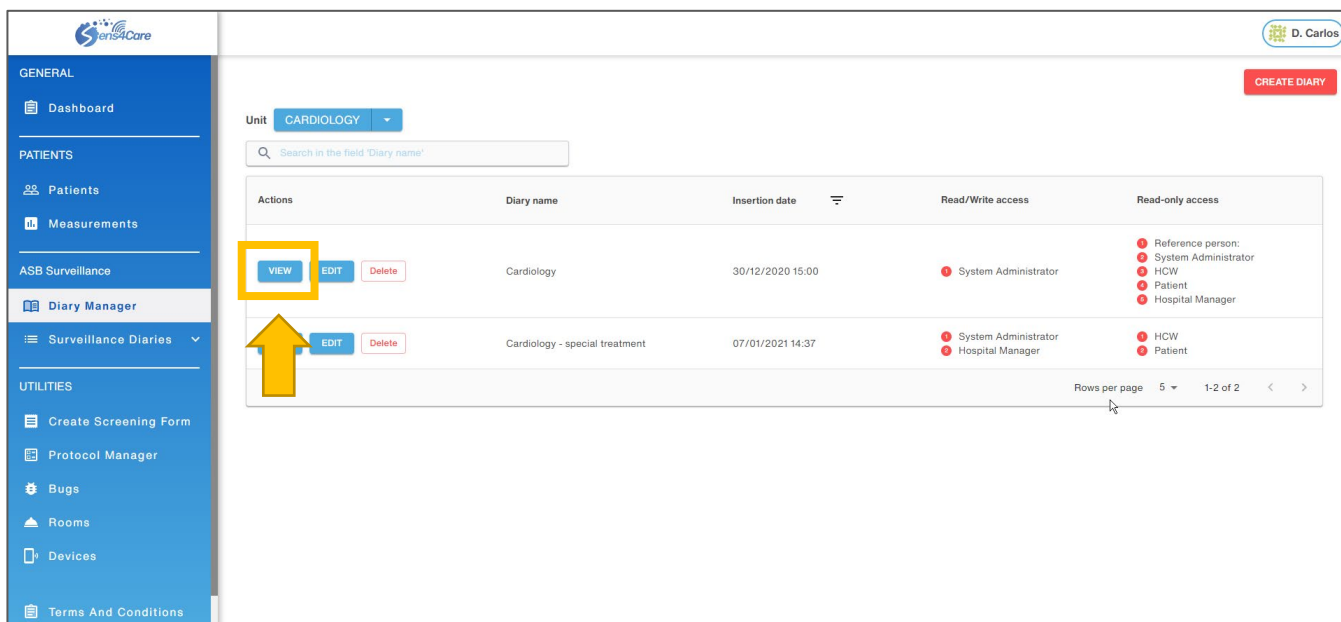
New diaries can be created only by a user with the "System Administrator" or "Hospital Manager" role.



Upon accessing this section for the first time, at least one diary for each medical ward is available. You can change the *UNIT* by clicking on the drop-down menu button on the top-left corner of the screen, right over the search field.

You can re-order the list of available diaries by clicking on the Category name in the list header. These categories also represent the main parameters of a diary: *Diary name*, *Insertion Date*, *Read/Write access*, *Read only access*.

Using the buttons on the left side of the list you can *EDIT* the main parameters or *DELETE* a diary (providing you have Write permission to do so).



The screenshot shows the Sens4Care web application interface. On the left is a blue sidebar with a menu. The 'Diary Manager' option is highlighted. The main content area has a header with 'Unit: CARDIOLOGY' and a search bar. Below is a table of diaries:

Actions	Diary name	Insertion date	Read/Write access	Read-only access
<div>VIEW</div> <div>EDIT</div> <div>Delete</div>	Cardiology	30/12/2020 15:00	<div>System Administrator</div>	<div>Reference person:</div> <div>System Administrator</div> <div>HCW</div> <div>Patient</div> <div>Hospital Manager</div>
<div>VIEW</div> <div>EDIT</div> <div>Delete</div>	Cardiology - special treatment	07/01/2021 14:37	<div>System Administrator</div> <div>Hospital Manager</div>	<div>HCW</div> <div>Patient</div>

At the bottom right of the table, there is a pagination control showing 'Rows per page: 5' and '1-2 of 2'.

Using the **VIEW** button on an existing diary, you are automatically taken to the following section, **SURVEILLANCE DIARIES**, where you can review the details of the selected diary and perform operations based on your level of access for that diary (such as creating **NEW EVENTS** or **NEW REPORTS** or edit/delete existing ones).

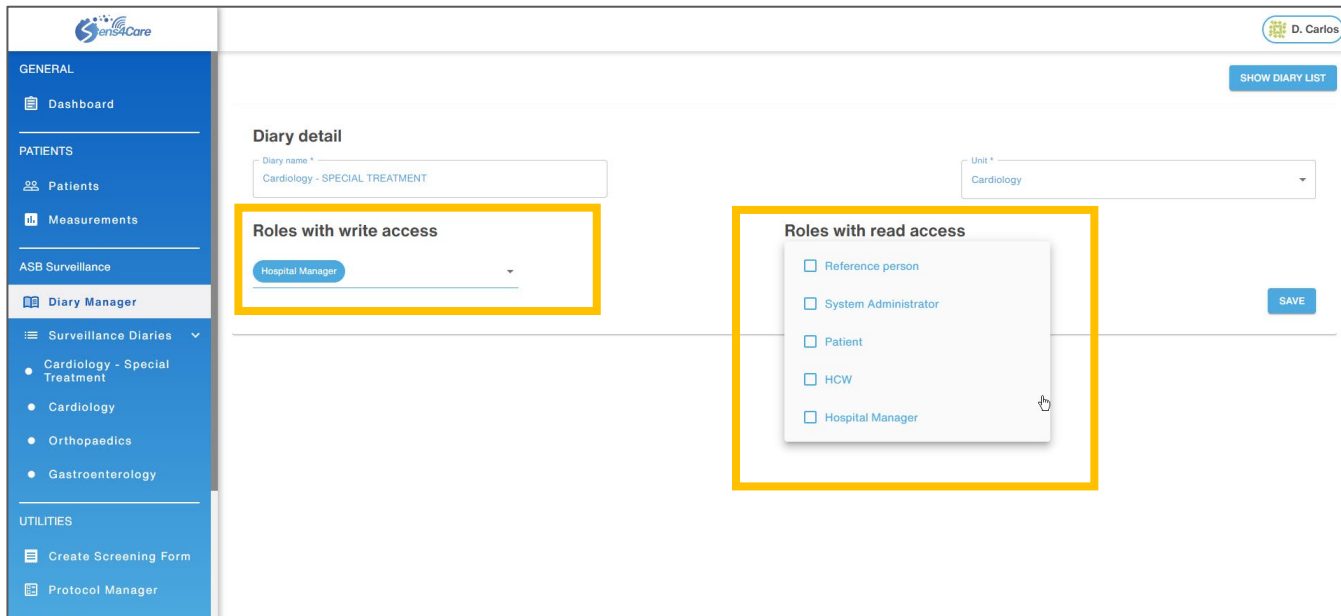


The screenshot shows the Sens4Care interface. On the left sidebar, the 'Cardiology' unit is selected under the 'Treatment' section. The main area displays a list of events. The top event is dated '04/01/2021 18:16' and recorded by 'Doctor Carlos'. Below it, there is a 'CREATE NEW EVENT' button. The event details show 'Event#1' with a patient name 'Roberto Verdi BWNVRD74M5BL514N' and a tag 'C04'. There are also tags for 'Enterococcus faecalis'. The bottom of the list shows two more events with dates '04/01/2021 12:32' and '30/12/2020 15:03', both recorded by 'Doctor Carlos'. A yellow box highlights the 'Cardiology' unit in the sidebar, and another yellow box highlights the 'Cardiology' unit in the top navigation bar. A yellow arrow points to the 'CREATE NEW REPORT' button in the top right corner.

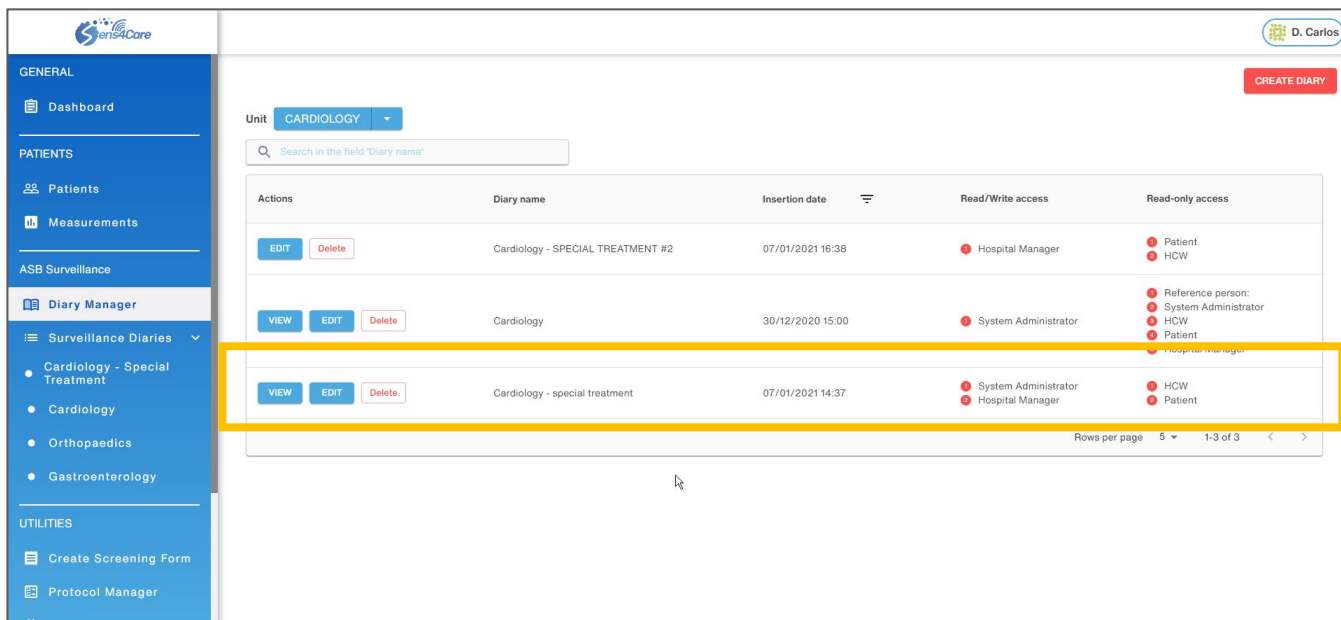
Please refer to the following paragraph for more in-depth description on how to manage events and reports in existing diaries.

The screenshot shows the Sens4Care interface. On the left sidebar, the 'Diary Manager' section is selected. The main area displays a table of diaries. The top row has a 'Unit' dropdown set to 'CARDIOLOGY'. The table has columns for 'Actions', 'Diary name', 'Insertion date', 'Read/Write access', and 'Read-only access'. The first row shows a diary named 'Cardiology' with an insertion date of '30/12/2020 15:00'. The second row shows a diary named 'Cardiology - special treatment' with an insertion date of '07/01/2021 14:37'. A yellow box highlights the 'Unit' dropdown, and another yellow box highlights the 'CREATE DIARY' button in the top right corner.

Using the *CREATE DIARY* button on the top-right corner, you can create a new diary for the selected unit.



In the following *Diary detail* screen, before you can SAVE the diary, make sure you have filled the 3 MANDATORY PARAMETERS: *Diary Name*, *Unit* and *Roles with Write access*. The fourth parameter, *Role with read access*, is optional and can be used to give permission to see the diary to user/colleagues with other roles. <sup>i</sup>



Actions	Diary name	Insertion date	Read/Write access	Read-only access
<a href="#">EDIT</a> <a href="#">Delete</a>	Cardiology - SPECIAL TREATMENT #2	07/01/2021 16:38	<span style="color: red;">●</span> Hospital Manager	<span style="color: red;">●</span> Patient <span style="color: red;">●</span> HCW
<a href="#">VIEW</a> <a href="#">EDIT</a> <a href="#">Delete</a>	Cardiology	30/12/2020 15:00	<span style="color: red;">●</span> System Administrator	<span style="color: red;">●</span> Reference person: <span style="color: red;">●</span> System Administrator <span style="color: red;">●</span> HCW <span style="color: red;">●</span> Patient <span style="color: red;">●</span> Hospital manager
<a href="#">VIEW</a> <a href="#">EDIT</a> <a href="#">Delete</a>	Cardiology - special treatment	07/01/2021 14:37	<span style="color: red;">●</span> System Administrator <span style="color: red;">●</span> Hospital Manager	<span style="color: red;">●</span> HCW <span style="color: red;">●</span> Patient

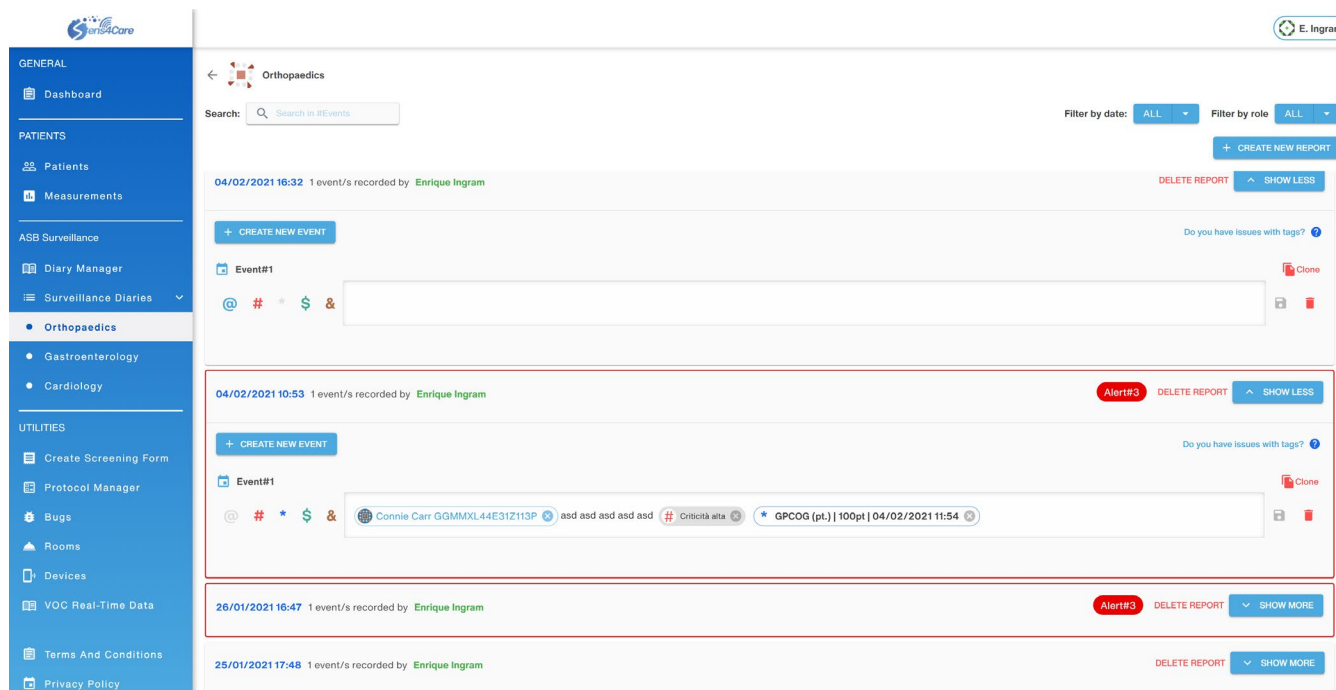
Rows per page: 5 1-3 of 3

After creation, the new record will be available in the selected unit's list of diaries

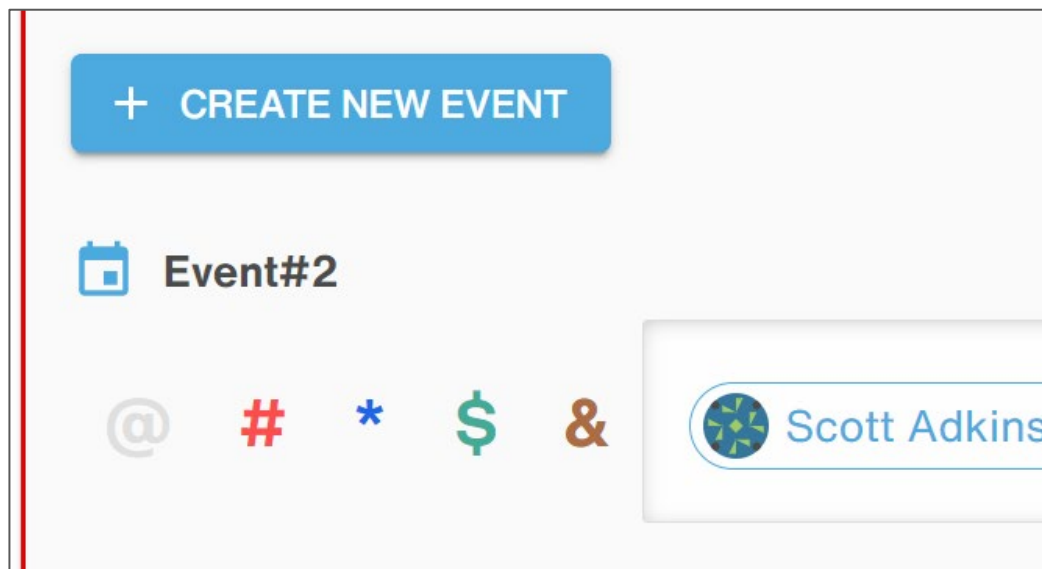
## 5.2 Surveillance diaries

The Surveillance Diaries section provides a quick access to the created diaries. Either you click VIEW on a diary in the manager or select it in the left side menu, you will access that diary screen, which can



be populated with new events. To create a new event in the diary, press the **+ CREATE NEW EVENT** button.






In the row that appears, you can insert a string describing the event.



You can write the string using text, tags or a combination of them. The tags can be inserted via the buttons on the left and here's how they work:

- The button  permits to select a patient
- The button  permits to select the level of alert

- The button  permits to select a measurement
- The button  permits to select a room
- The button  permits to select the kind of bug

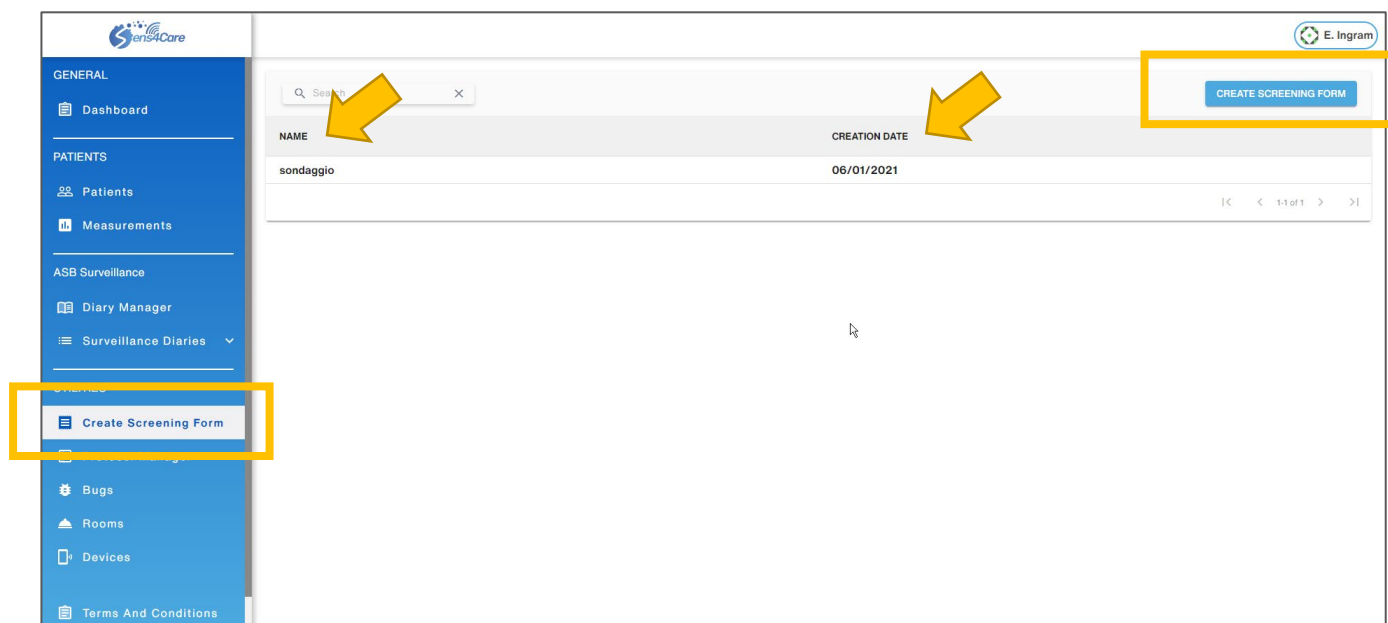
The events created here are then going to be visible in the Dashboard. Keep in mind that tags are very useful for better readability and for searches so using them is recommended.

You can add new reports, which basically are containers of events, through the **+ CREATE NEW REPORT** button. It is also possible to edit, duplicate, delete and filter events and reports with the corresponding buttons in the diary screen.

## 6. Utilities

### 6.1 Create Screening Form

In this section you can create new infection risk assessment surveys that can be administered to patients in the **PATIENTS** section (using the **CREATE ASSESSMENT** button in the **Protocols** tab of each patient's profile – see the relevant paragraph for more detail).

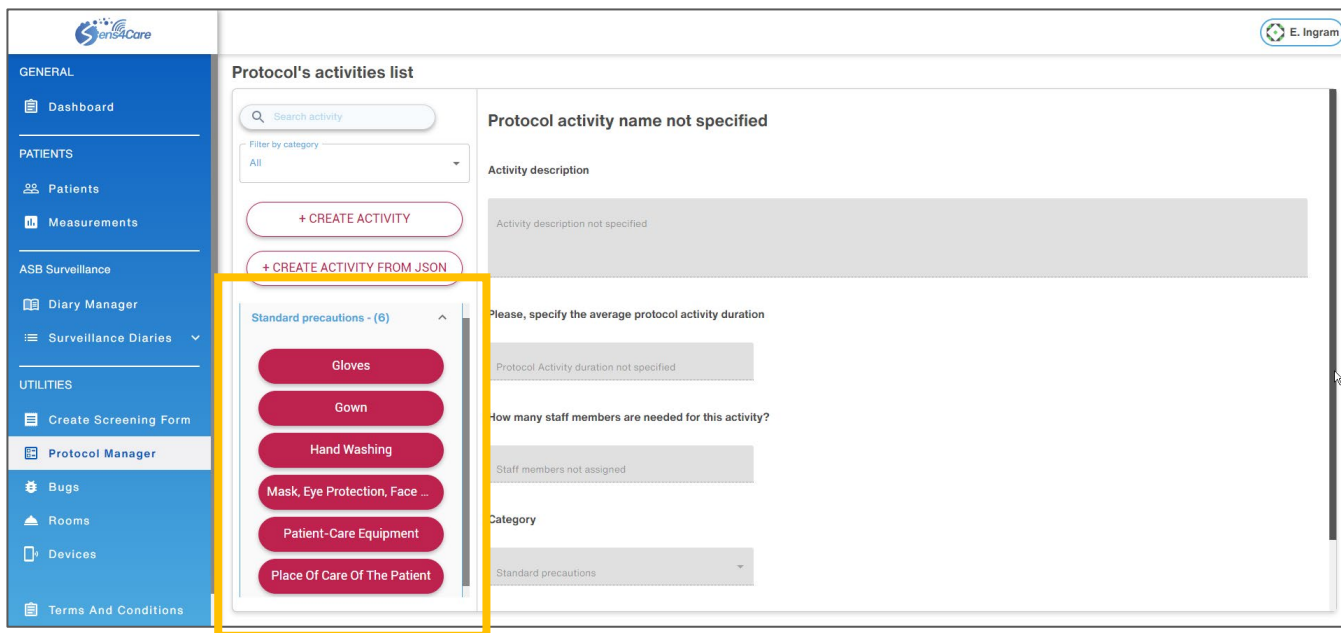


You can also review the list of all the previously created/administered surveys, searching for a specified survey or ordering the list by survey *Name* or *Creation Date*.

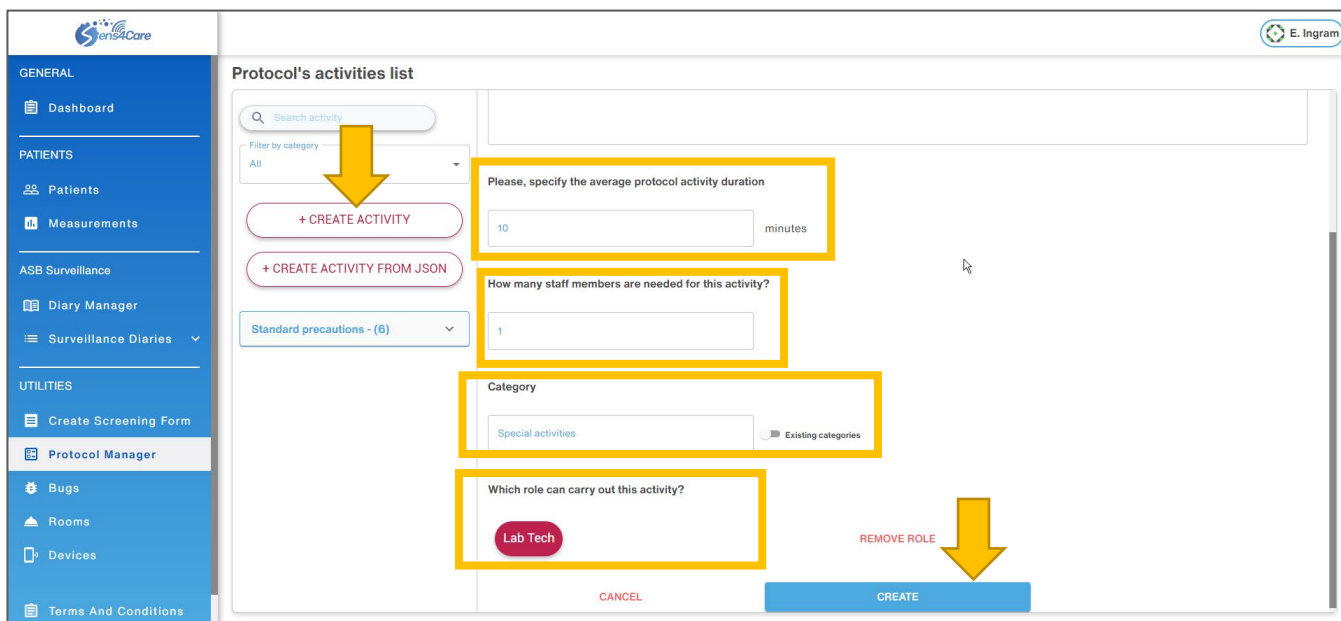
Click on the **CREATE SCREENING FORM** button to start creating a new survey.

## 6.2 Protocol Manager

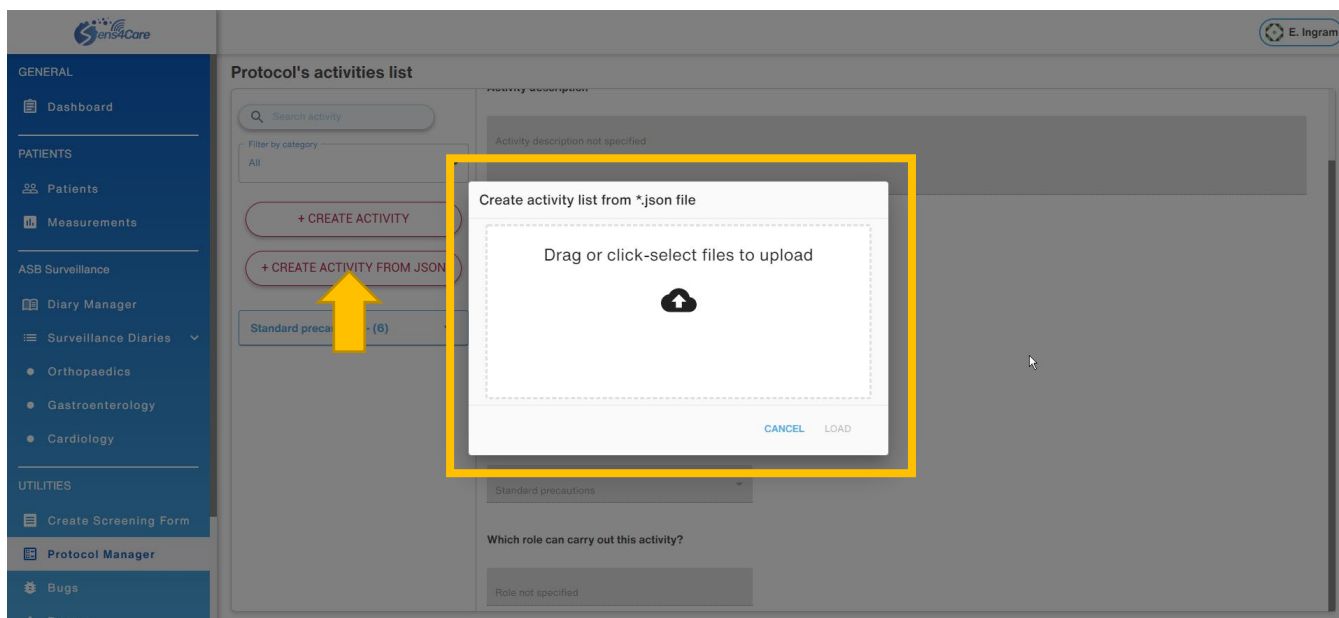
In this section you can create protocol activities that can be assigned to patients in the PATIENTS section (using the CREATE PROTOCOL or CREATE PROTOCOL FROM EXISTING buttons in the Protocols tab of each patient's profile – see the relevant paragraph for more detail)



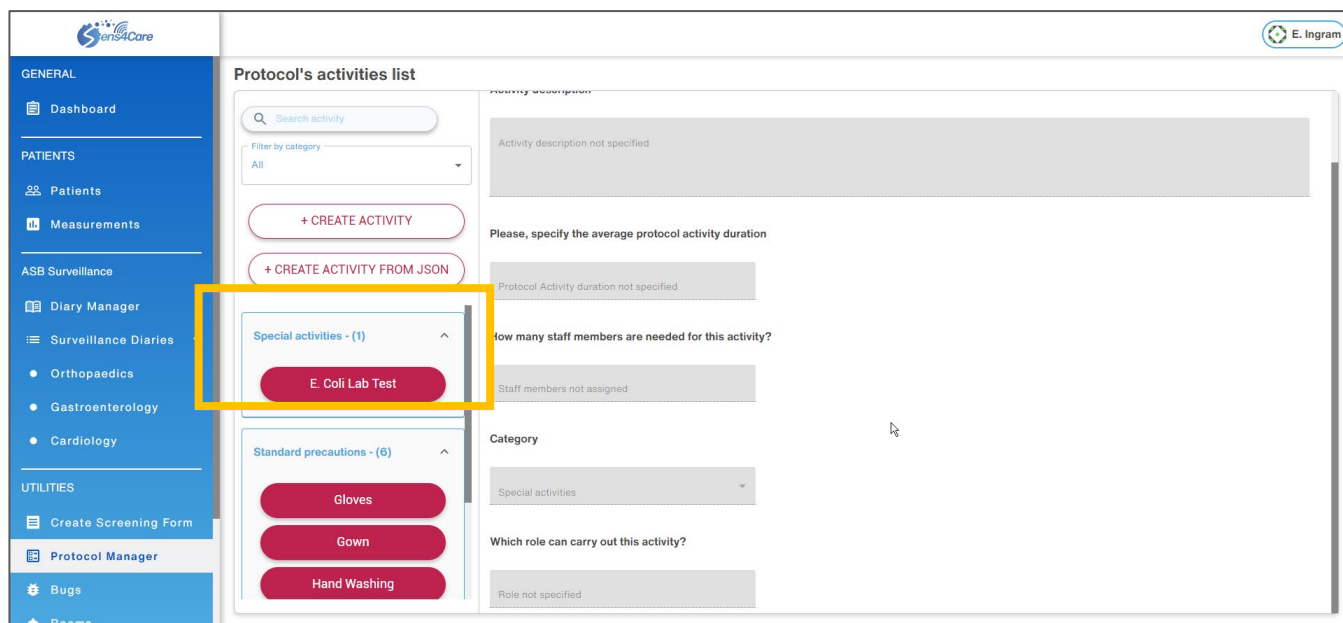
Upon accessing the section for the first time, a list of default activities, complete with descriptions and parameters, is immediately available. These activities are already available for creating personalized protocols for each patient, as described in the relevant paragraph).



To create new protocol actions, you can use the **+CREATE ACTIVITY** button, to create activities from scratch, by filling all the form fields (Mandatories) and saving the activity clicking the CREATE button at the end of the form.



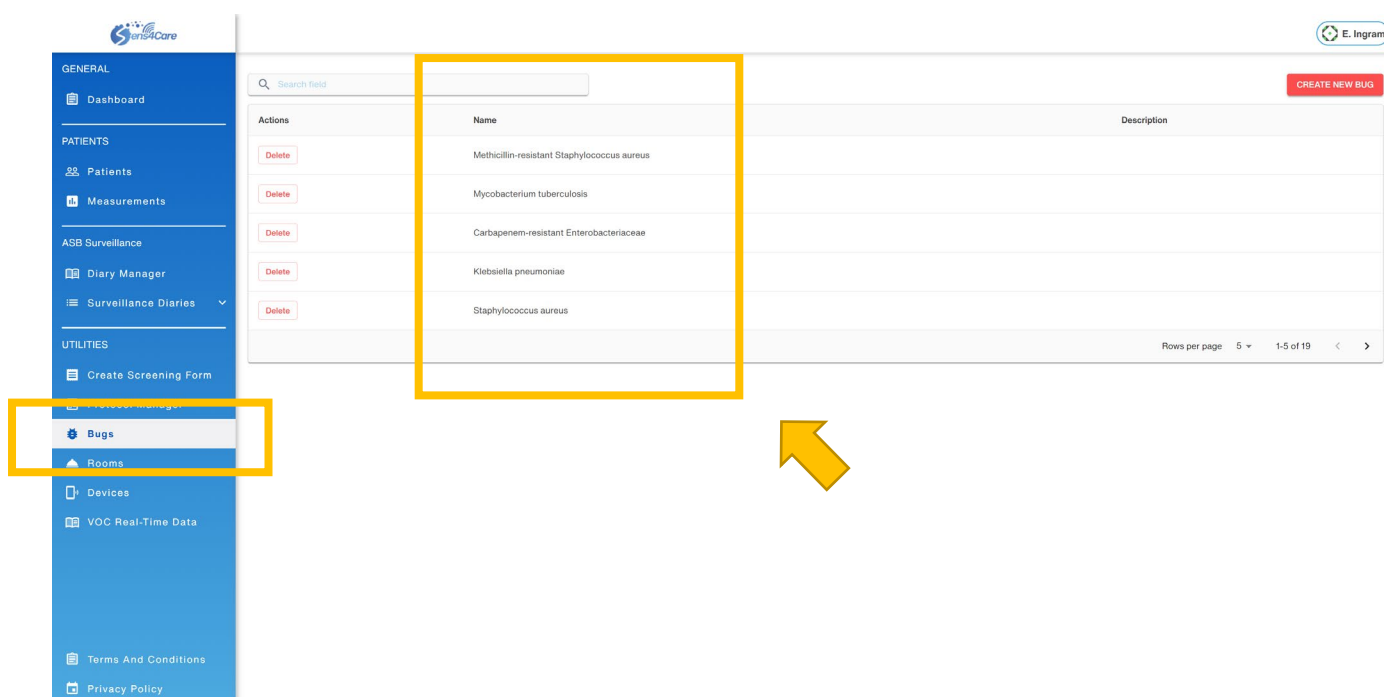
Alternatively, you can use the **+CREATE ACTIVITY FROM JSON** button, to import a JSON file with previously saved actions or actions' lists.



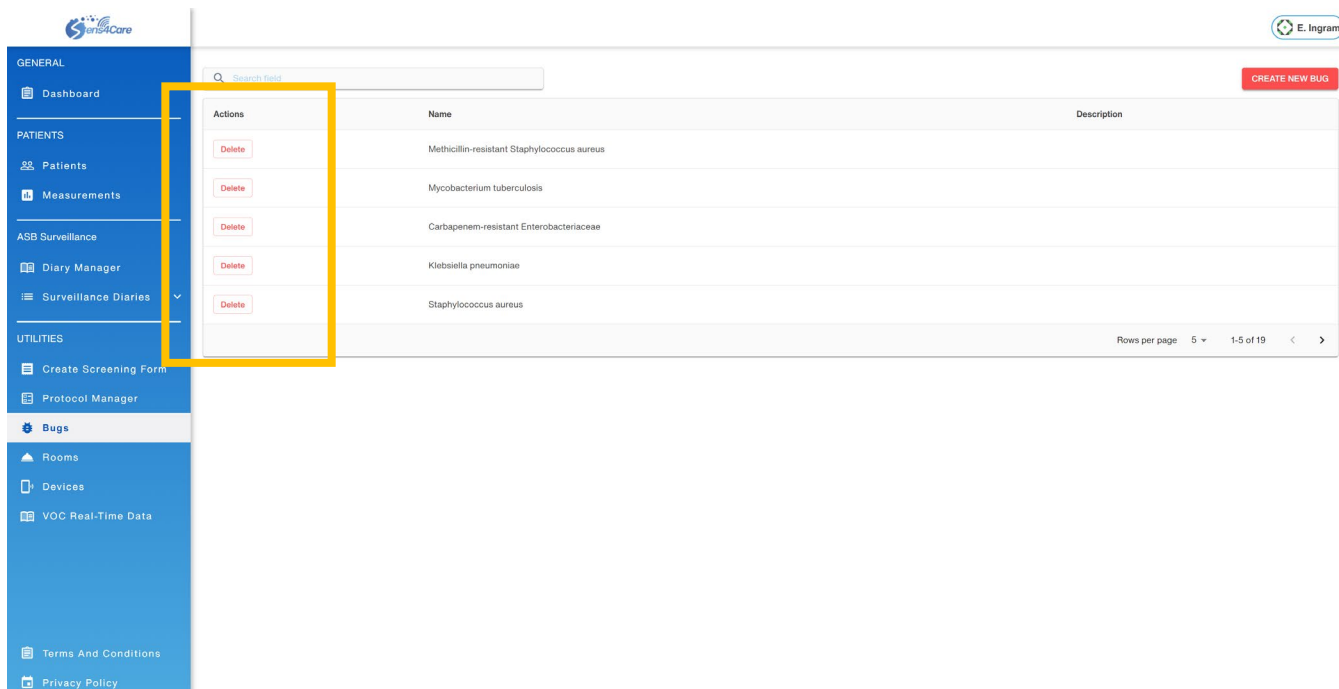
Once saved, the new protocol actions will be available in the activity list and can be used/selected in all the relevant features throughout the Sens4Care platform.

### 6.3 Bugs

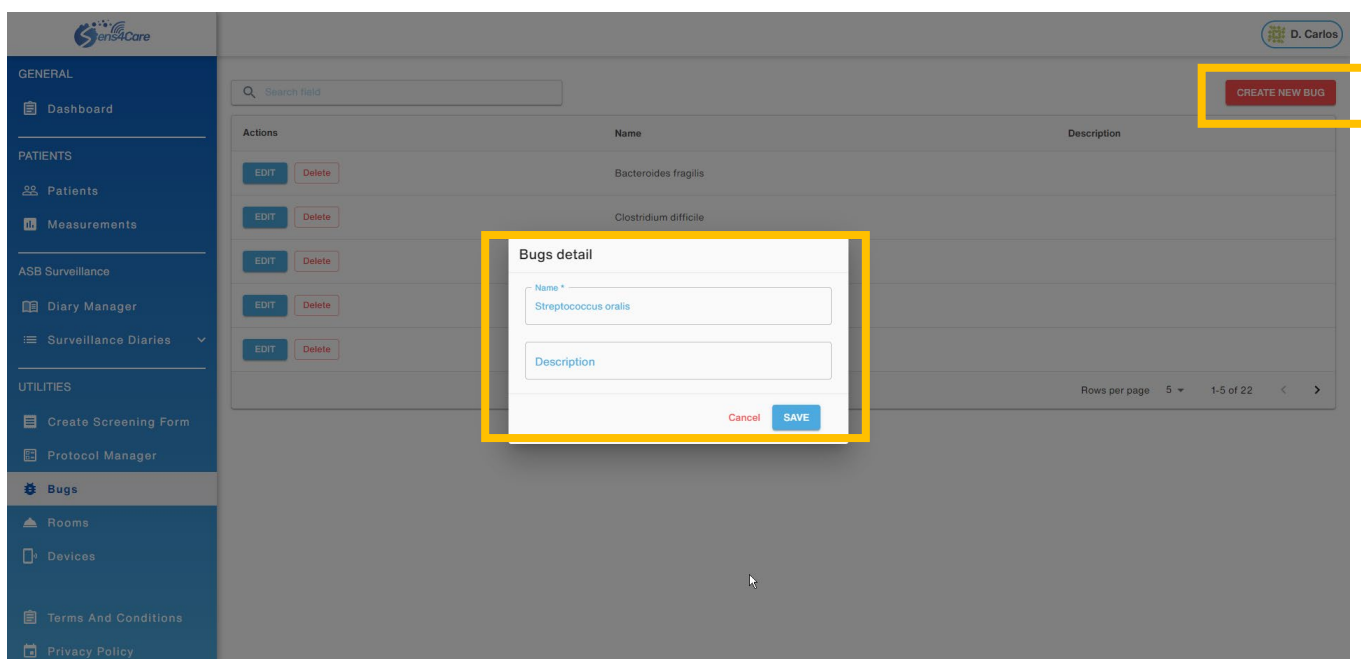
In this section you can find a list of all the bacteria in your Sens4Care database, complete with name and description. All (and only) the entries in this list can be tagged or used throughout the rest of the Sens4Care platform for enhancing other features. For example, a bug in the list can be tagged to create a report in the ***SURVEILLANCE DIARY SECTION*** (see the relevant chapter for more detail).



Upon accessing the section for the first time, a pre-loaded list of default entries is immediately available.

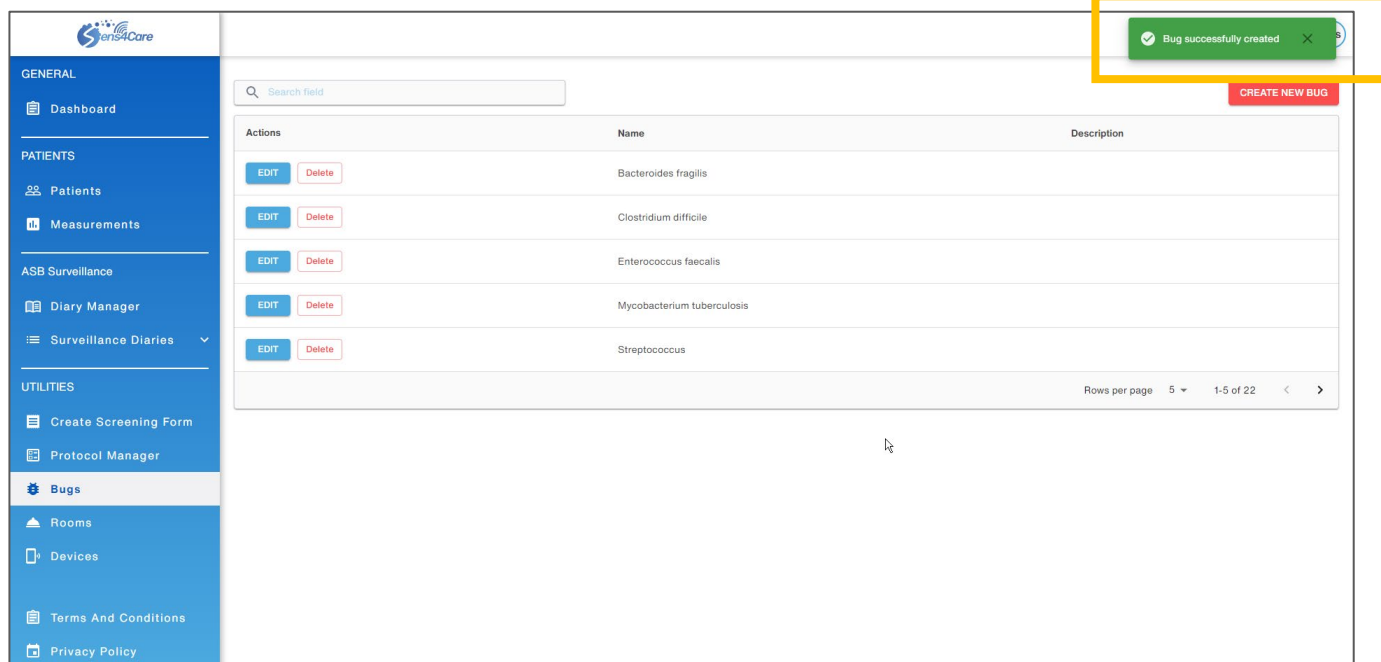


Bugs detected by devices are automatically inserted in this list and can only be deleted, not edited.

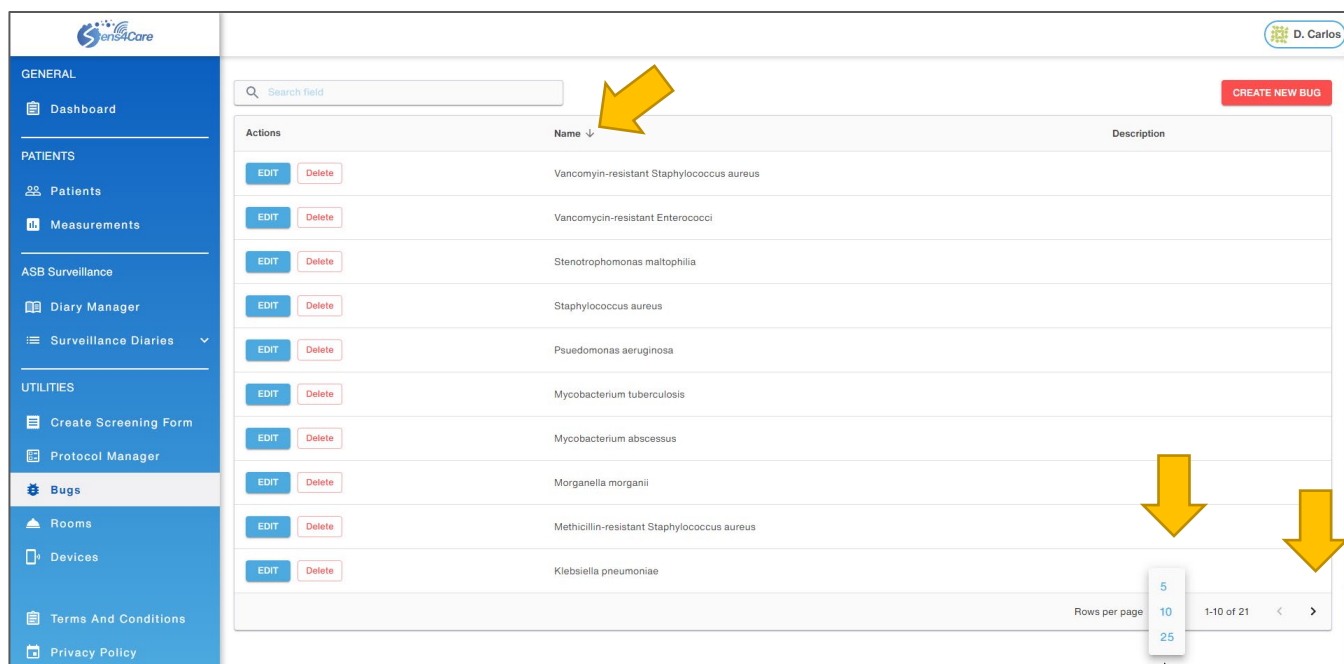


You can create a new bug entry using the *CREATE NEW BUG* button on the top right corner. Simply enter a new name (mandatory) and a description (optional) and then click the *SAVE* button.





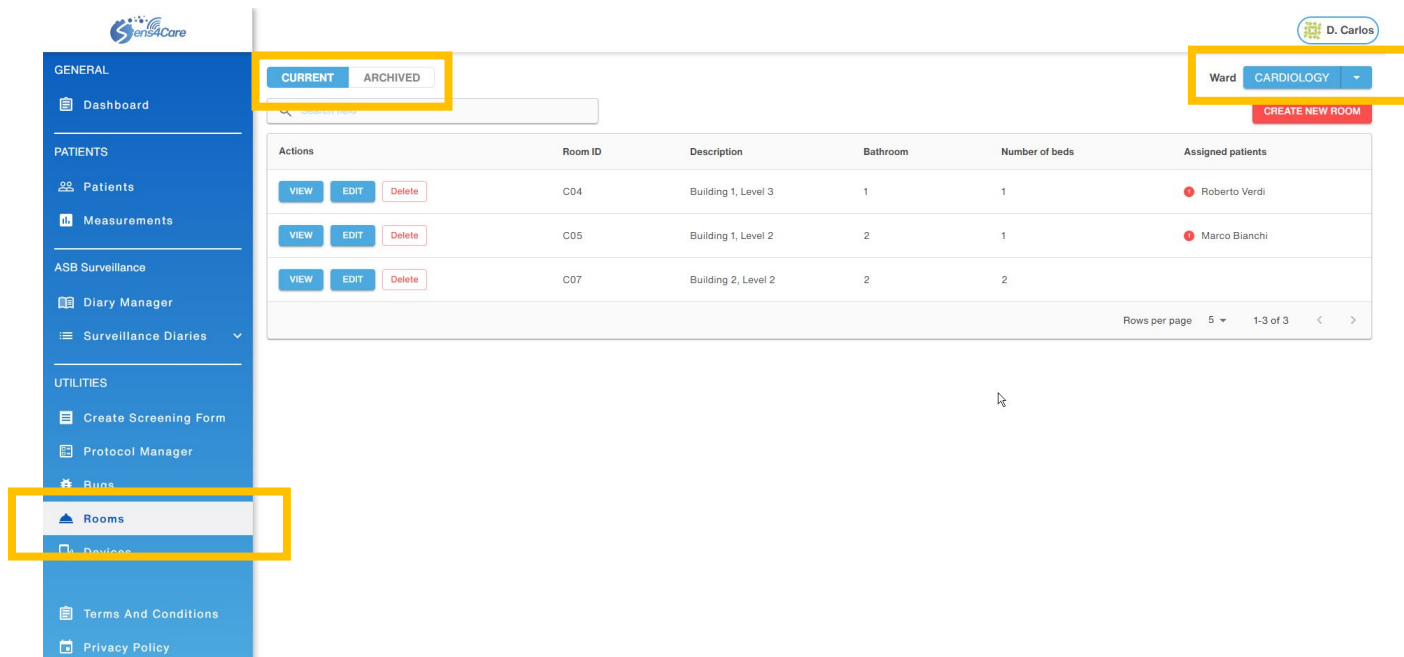
A green confirmation feedback on the top-right corner will indicate that a new bug has been created and will now appear in the list.



The list can be ordered alphabetically by single clicking the “Name” or the “Description” column title. You can also choose the maximum number of entries per page (5, 10 or 25) using the dedicated drop-down menu. To change page just click on the arrow button on the bottom-right corner of the list

## 6.4 Rooms

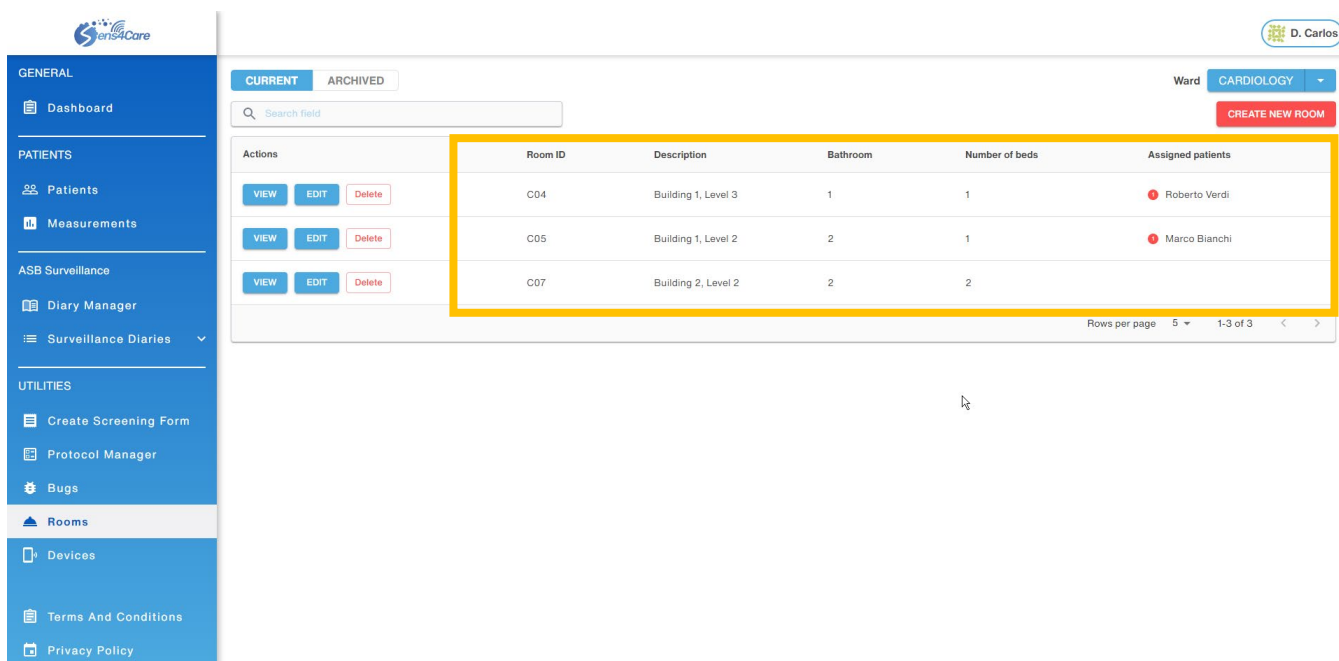
In this section you can find the list of all the rooms you have created for your facility, grouped by unit/medical ward and divided in CURRENT and ARCHIVED. All (and only) the entries in the CURRENT list can be tagged or used throughout the rest of the Sens4Care platform for enhancing other features. For example, a room in the CURRENT list can be tagged to create a report in the ***SURVEILLANCE DIARY section*** (see chapter the relevant chapter for more detail).



The screenshot shows the 'Rooms' management interface. The left sidebar has a blue header with the Sens4Care logo and a menu with categories: GENERAL (Dashboard), PATIENTS (Patients, Measurements), ASB Surveillance (Diary Manager, Surveillance Diaries), and UTILITIES (Create Screening Form, Protocol Manager, Bugs, Rooms, Devices, Terms And Conditions, Privacy Policy). The 'Rooms' item is highlighted. The main content area has a top bar with 'CURRENT' and 'ARCHIVED' tabs, a search field, and a 'Ward' dropdown set to 'CARDIOLOGY'. A 'CREATE NEW ROOM' button is also present. Below this is a table with the following data:

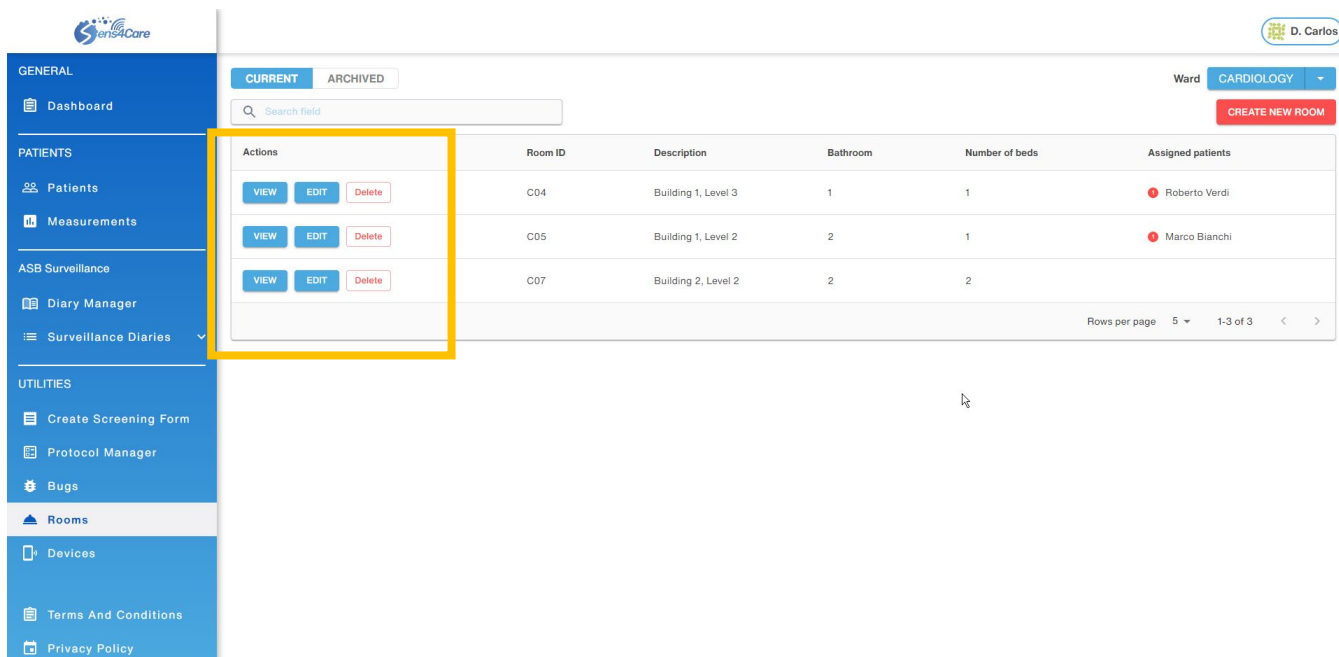
Actions	Room ID	Description	Bathroom	Number of beds	Assigned patients
<a href="#">VIEW</a> <a href="#">EDIT</a> <a href="#">Delete</a>	C04	Building 1, Level 3	1	1	<span style="color: red;">●</span> Roberto Verdi
<a href="#">VIEW</a> <a href="#">EDIT</a> <a href="#">Delete</a>	C05	Building 1, Level 2	2	1	<span style="color: red;">●</span> Marco Bianchi
<a href="#">VIEW</a> <a href="#">EDIT</a> <a href="#">Delete</a>	C07	Building 2, Level 2	2	2	

At the bottom right of the table, it says 'Rows per page 5 1-3 of 3'.



This screenshot is identical to the one above, showing the 'Rooms' management interface with the same table of current rooms. A yellow box highlights the table content.

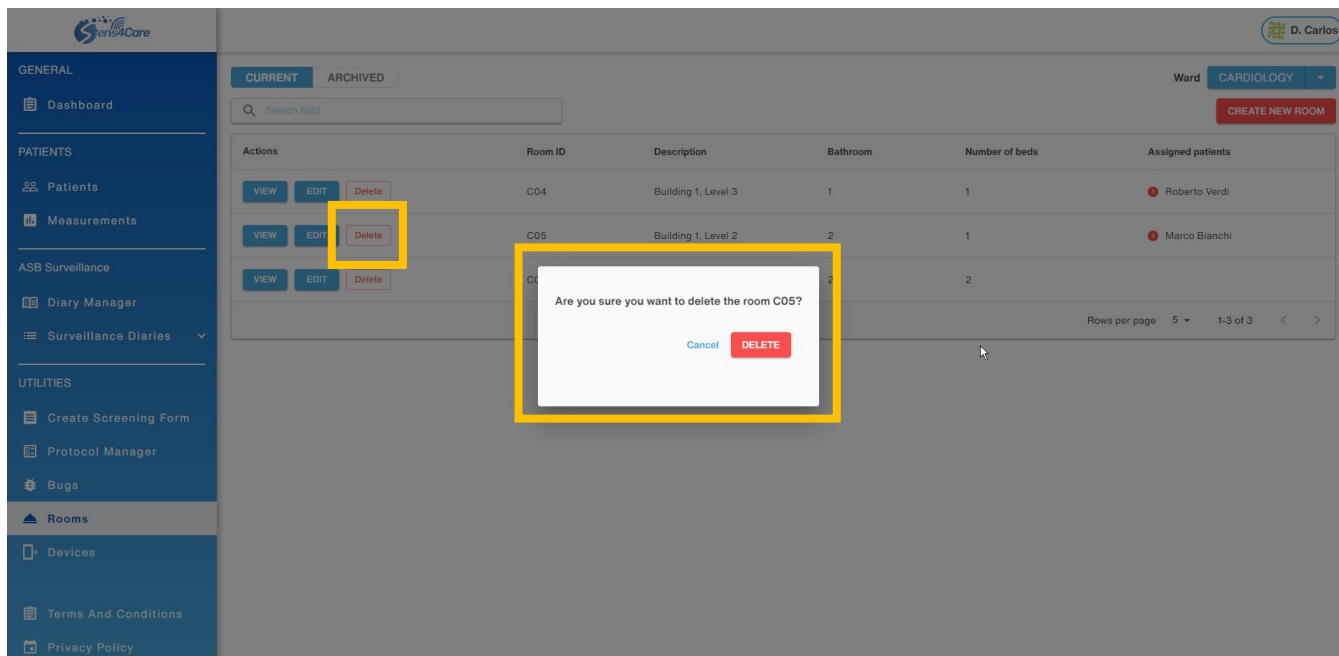
Each room entry is composed by the following parameters: *room ID (mandatory)*, *Description*, *Number of Bathroom*, *Number of beds*, *Assigned patients*.



The screenshot shows the Sens4Care interface with the 'Rooms' section selected in the left sidebar. The main area displays a table of rooms. The 'Actions' column for each room contains three buttons: 'VIEW' (blue), 'EDIT' (blue), and 'Delete' (red). A yellow box highlights the 'Delete' buttons for rooms C04, C05, and C07.

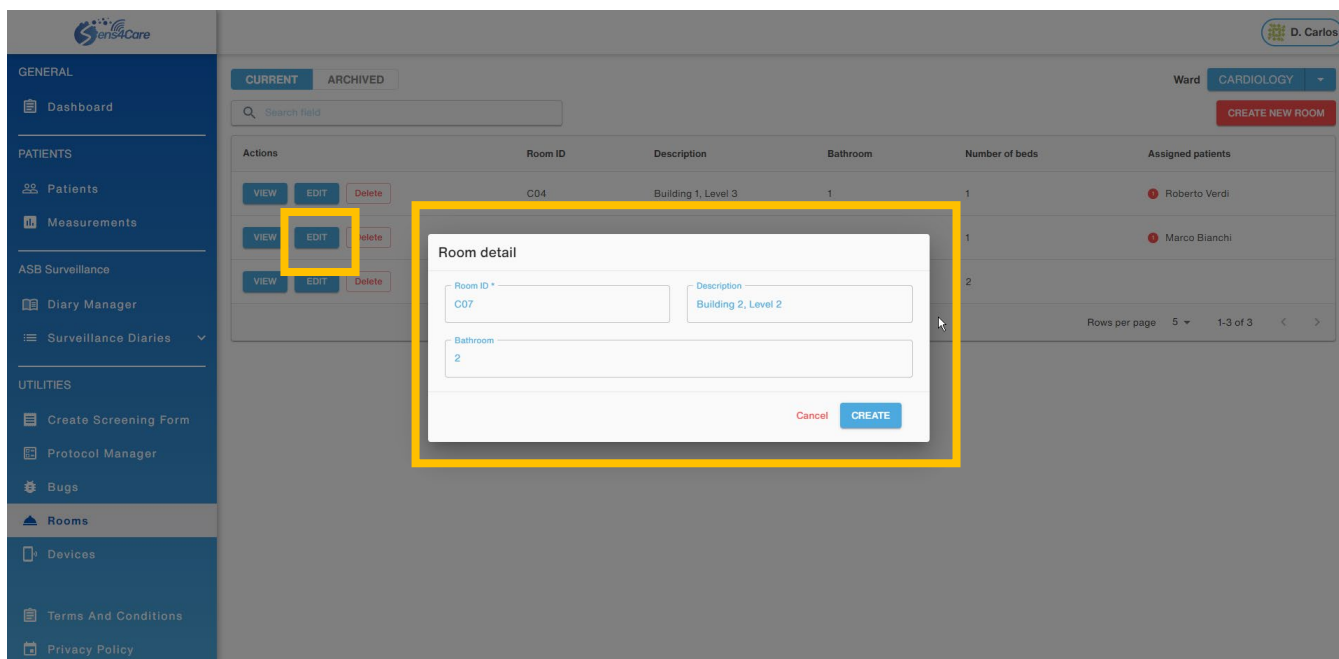
Actions	Room ID	Description	Bathroom	Number of beds	Assigned patients
VIEW EDIT Delete	C04	Building 1, Level 3	1	1	Roberto Verdi
VIEW EDIT Delete	C05	Building 1, Level 2	2	1	Marco Bianchi
VIEW EDIT Delete	C07	Building 2, Level 2	2	2	

To *DELETE*, *VIEW* or *EDIT* a room entry, you can use the buttons on the left side of the table, under the *Actions* category.

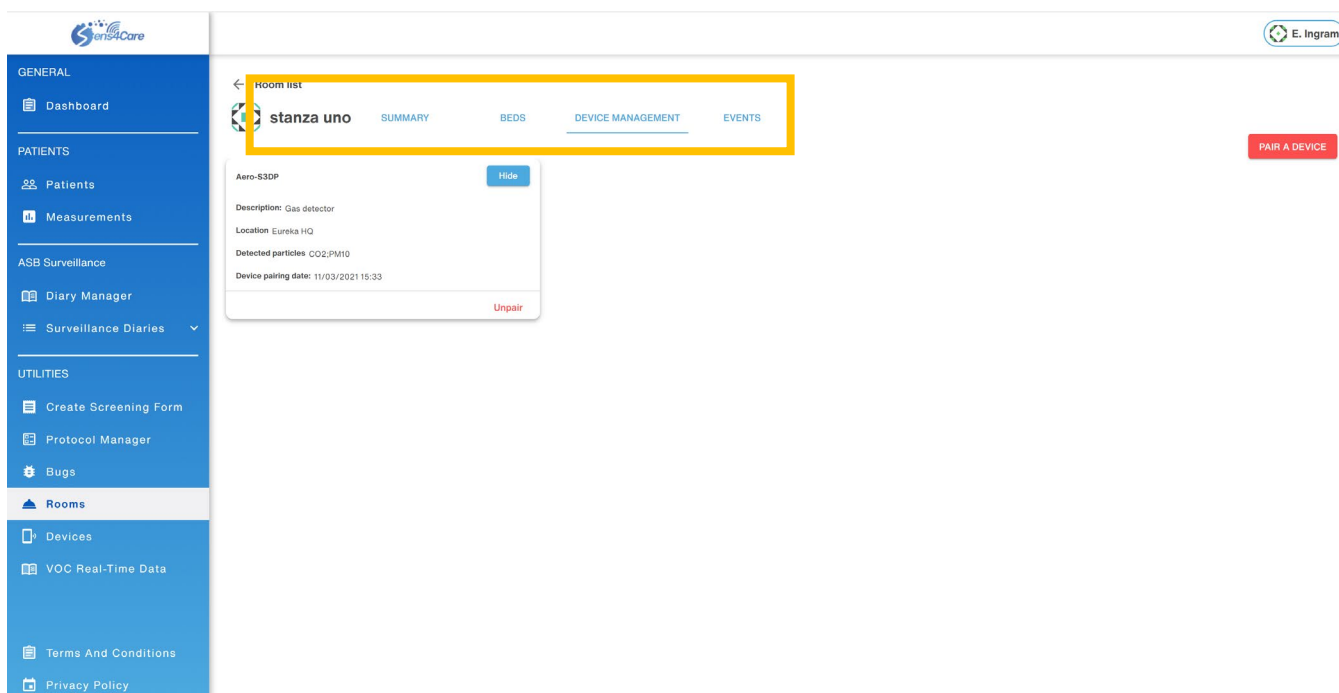


The screenshot shows the Sens4Care interface with a confirmation dialog box displayed over the table. The dialog asks 'Are you sure you want to delete the room C05?' and has two buttons: 'Cancel' (blue) and 'DELETE' (red). A yellow box highlights the 'Delete' button in the table and the confirmation dialog.

If you *DELETE* an entry, the room is actually *ARCHIVED* and no longer available for other operations in the Sens4Care platform.



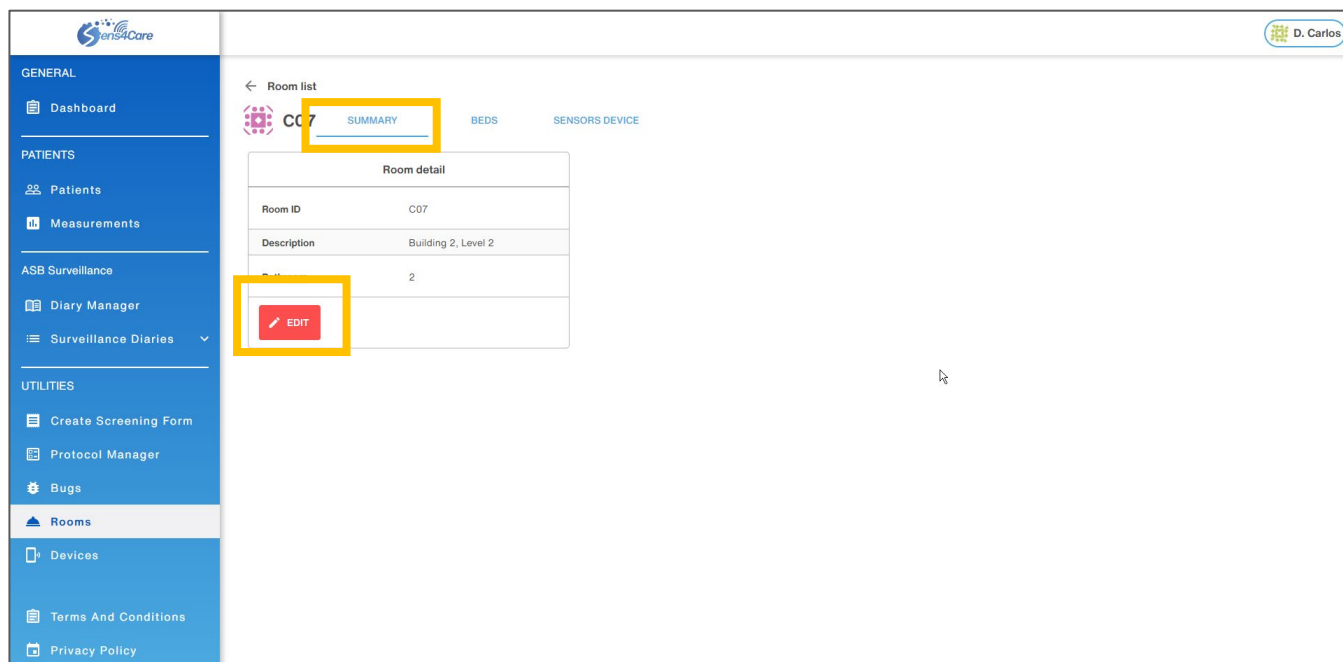
If you *EDIT* an entry, you can change only the following parameters: *room ID*, *Description* and *Number of Bathroom*.



If you *VIEW* a room entry you are taken into a sub-section with 4 SELECTABLE TABS: *Summary*, *Beds*, *Device Management* and *Events*.

## - Summary

Inside the **Summary** tab you can review the three main room parameters for each room: *room ID*, *Description* and *Number of Bathroom*. You can also change these parameters using the **EDIT** button, exactly as explained in the previous paragraph for the main Room section.



## - Beds

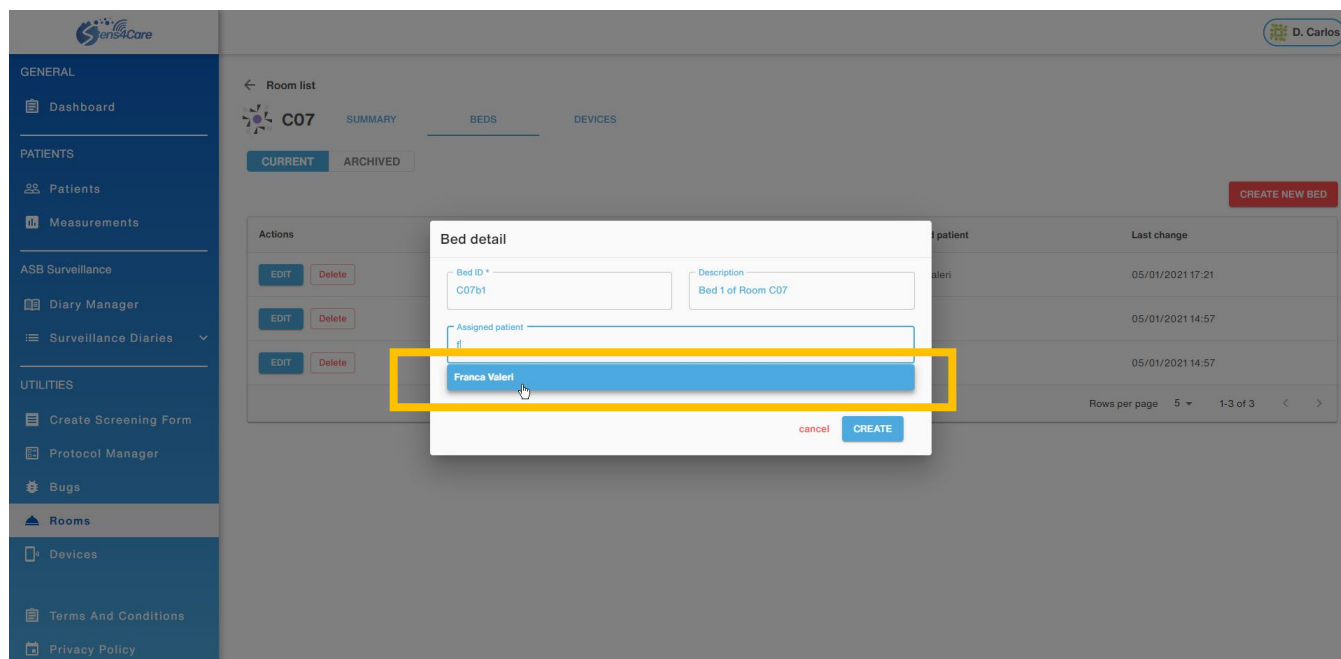
Inside the **Beds** tab you can manage existing beds for a specific room, using the **EDIT** and **DELETE** buttons under the *Actions* category. You can also create new beds with the **CREATE NEW BED** button.

The screenshot shows the 'Room list' for room C07. The 'BEDS' tab is selected. A table lists two beds: C07b2 and C07b1. The 'CREATE NEW BED' button is highlighted in the top right. The 'EDIT' and 'Delete' buttons for the first bed are highlighted in the table actions column.

Actions	Bed ID	Description	Assigned patient	Last change
EDIT Delete	C07b2	Bed 2 of Room C07		05/01/2021 14:57
EDIT Delete	C07b1	Bed 1 of Room C07		05/01/2021 14:57

The screenshot shows the 'Bed detail' pop-up form. The form has fields for 'Bed ID \*', 'Description', and 'Assigned patient'. The 'CREATE' button is highlighted.

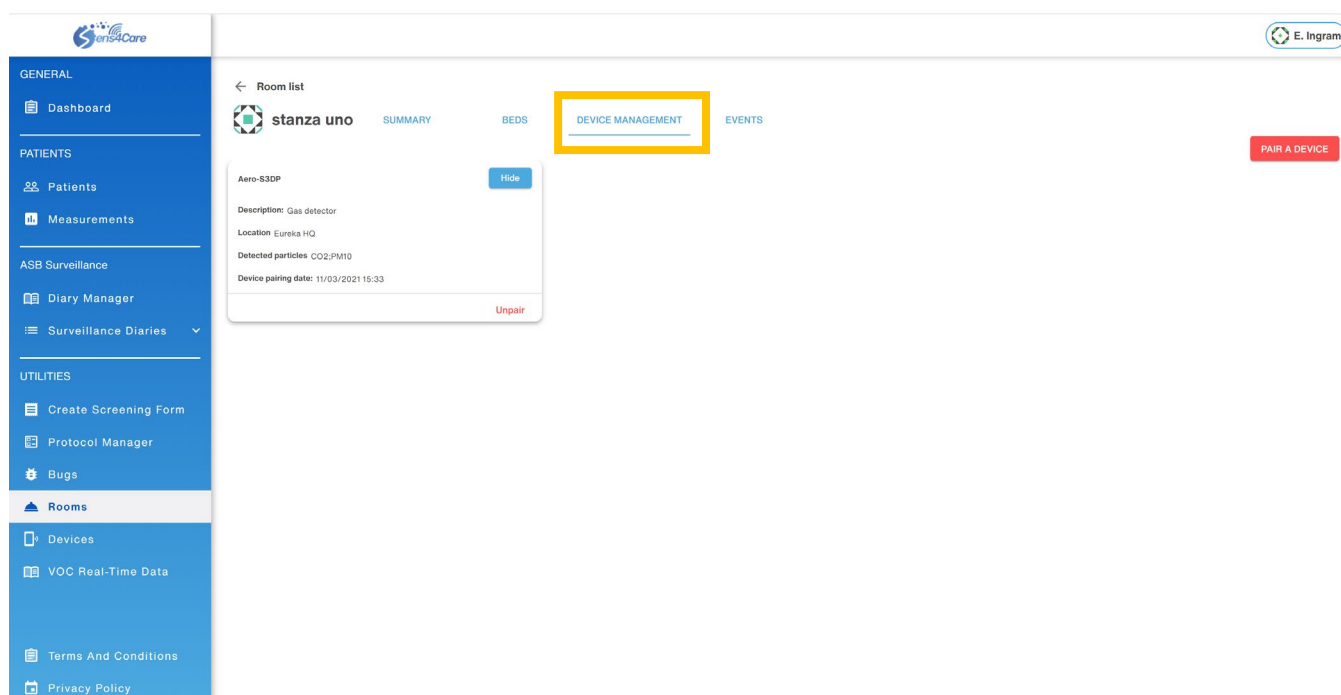
Accessing the *Bed detail* pop-up (either through the EDIT button on existing entries, or the CREATE NEW BUTTON for the new ones) you can always change the main bed parameters: *Bed ID* (mandatory), *Description* and *Assigned patient*.

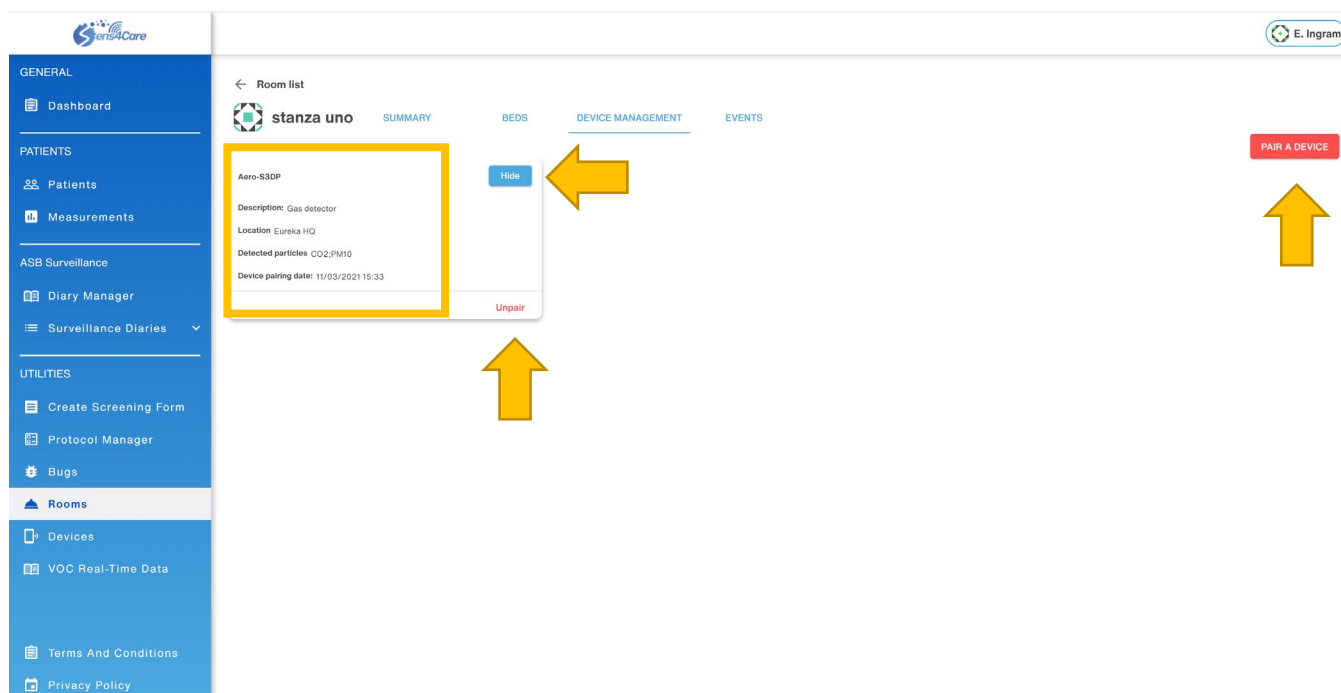


**IMPORTANT:** before you can assign a patient to a room, a patient entry must be created in the **PATIENTS** section first. Otherwise, you won't be able to select the patient's name in the *Bed detail* pop-up (refer to the relevant paragraph for more detail)

### - Device Management

Inside the **Device Management** tab you can view and manage all currently active sensors in the selected room, as well as assign (pair) new sensors to the room itself.

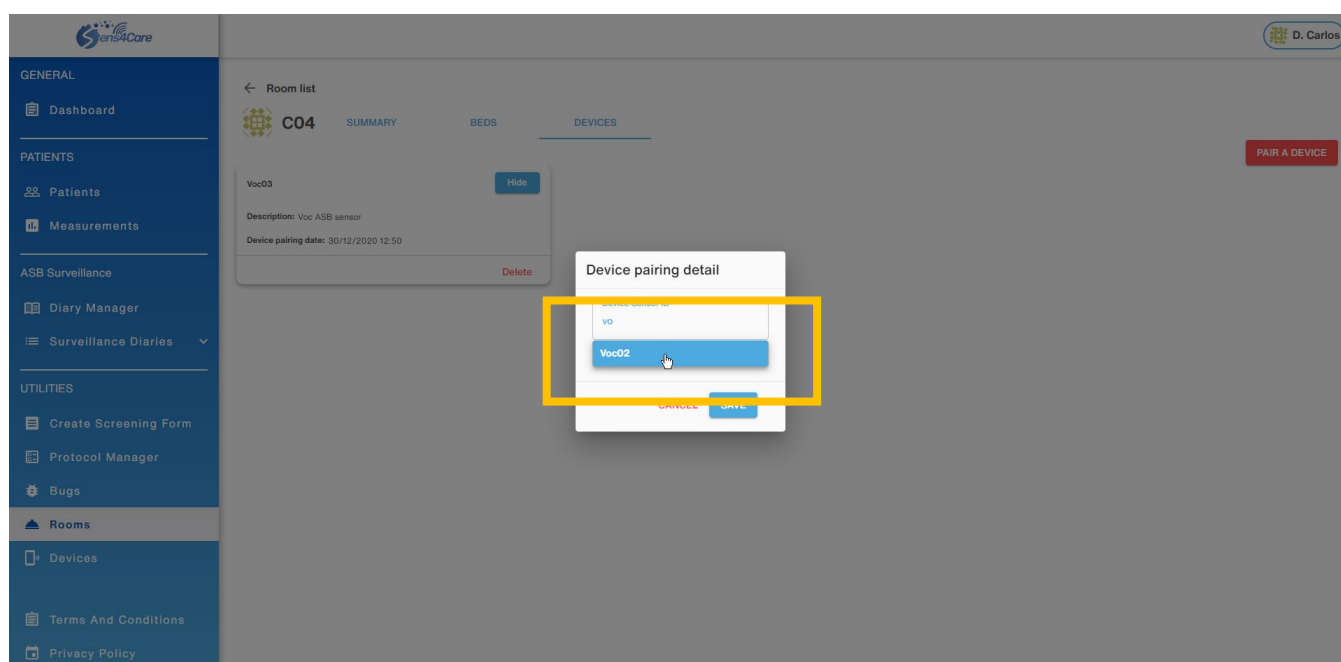




Each sensor is represented by a tile (expandable via the *SHOW/HIDE* toggle button), containing the detail of the sensor: *Name/Sensor ID (Mandatory)*, *Description*, *Location*, *Detected particles* and *Device pairing date* (auto-generated).

You can UNPAIR an assigned sensor by clicking the *UNPAIR* button.

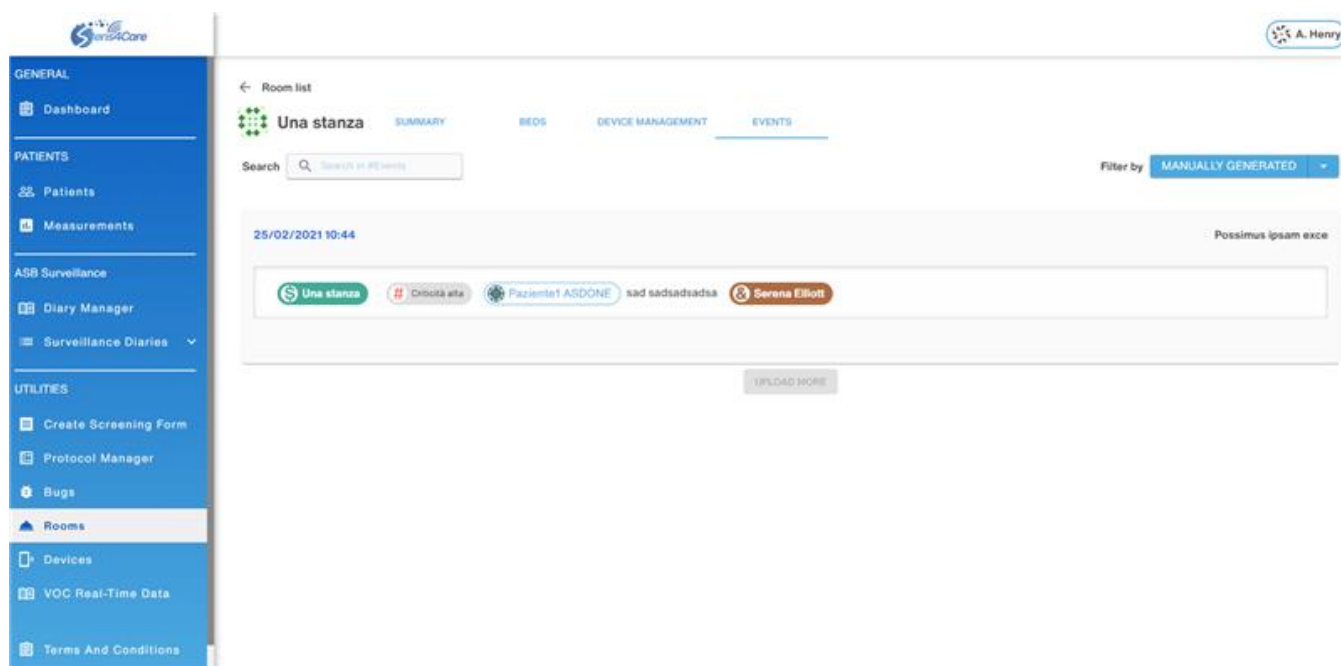
You can PAIR an unassigned sensor by clicking the red *PAIR A DEVICE* button.





## - EVENTS

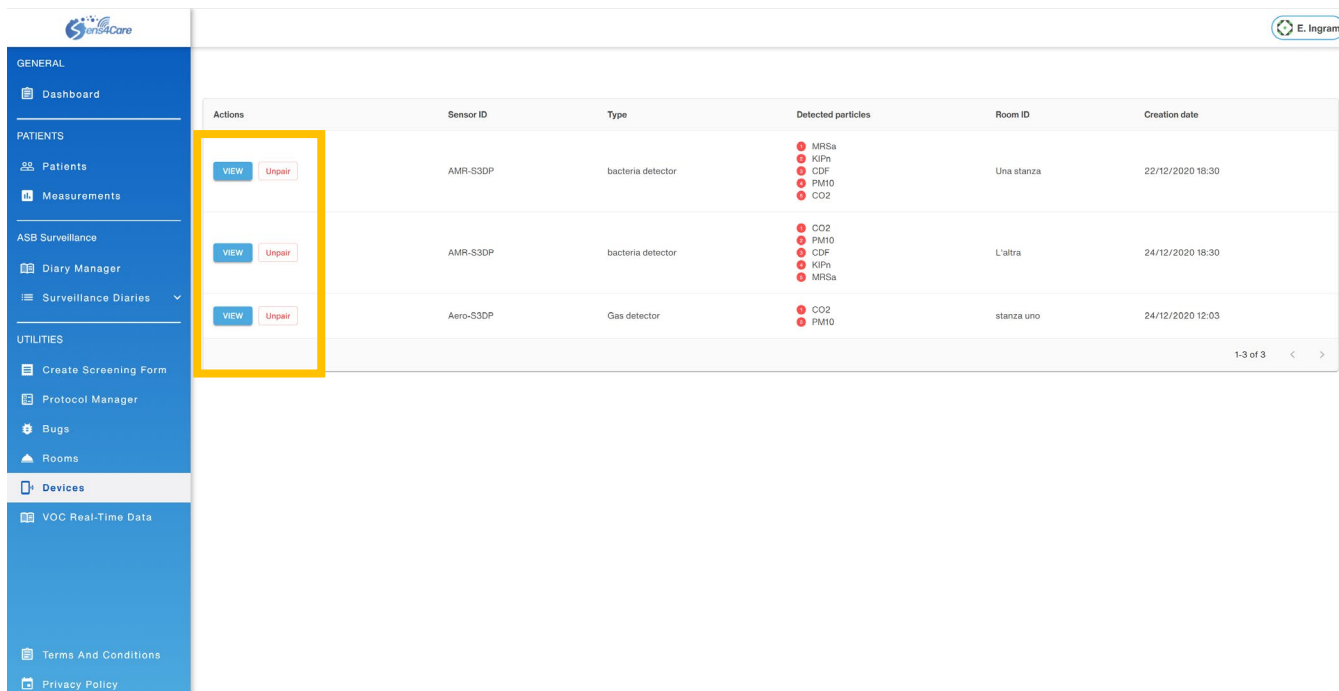
The tab **Events** contains all the events of the room. You can filter them with the blue drop-down menu on the top right between manually generated, automatically generated (from VOC Real-time Data) and all. See the events sections in previous chapters for more information about managing events.



## 6.5 Devices

In this section you can review and manage all the ASB devices available in your facility,

Upon accessing the section for the first time, the device list is already populated with a set of available ASB devices provided by the Sens4Care consortium, with type, detected particles and the room where they are located (if paired).

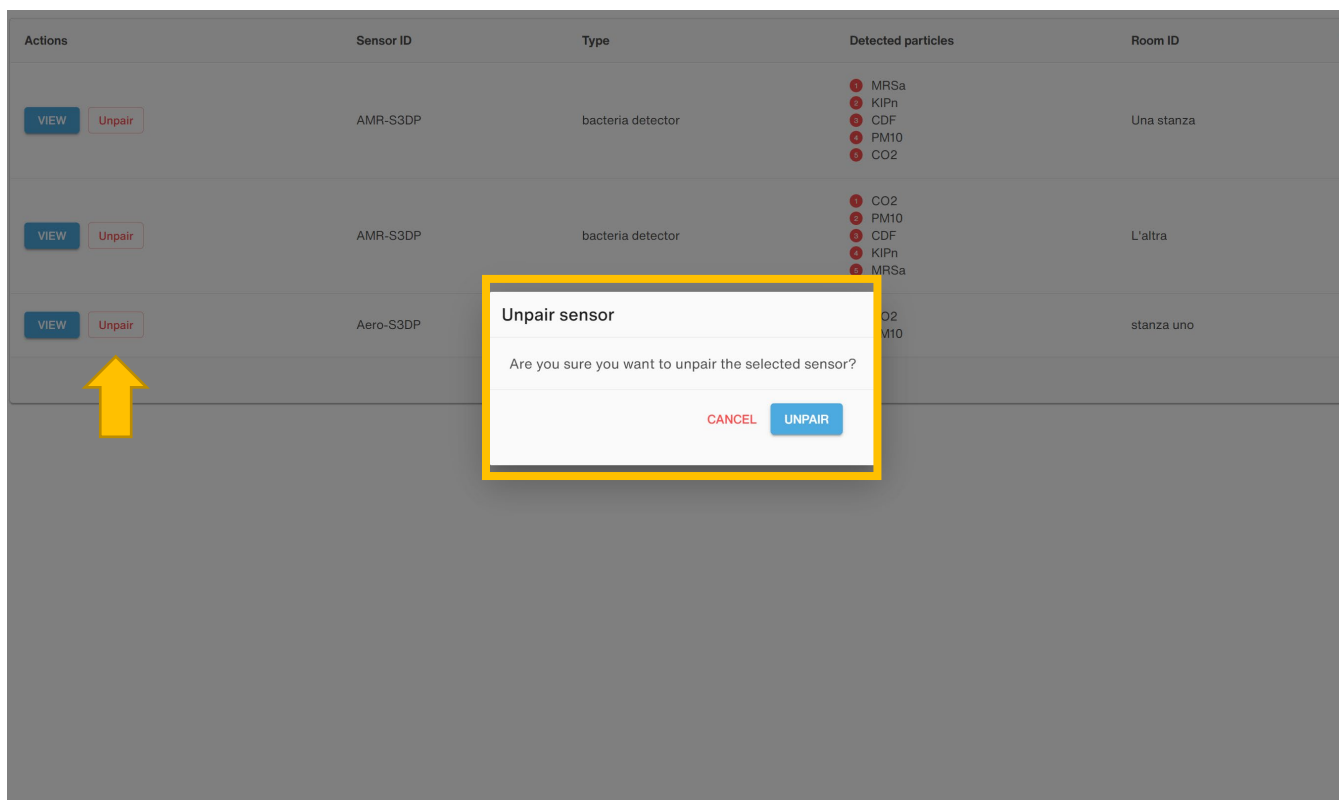


Actions	Sensor ID	Type	Detected particles	Room ID	Creation date
<a href="#">VIEW</a> <a href="#">Unpair</a>	AMR-S3DP	bacteria detector	<ul style="list-style-type: none"> <li>MRSa</li> <li>KIPn</li> <li>CDF</li> <li>PM10</li> <li>CO2</li> </ul>	Una stanza	22/12/2020 18:30
<a href="#">VIEW</a> <a href="#">Unpair</a>	AMR-S3DP	bacteria detector	<ul style="list-style-type: none"> <li>CO2</li> <li>PM10</li> <li>CDF</li> <li>KIPn</li> <li>MRSa</li> </ul>	L'altra	24/12/2020 18:30
<a href="#">VIEW</a> <a href="#">Unpair</a>	Aero-S3DP	Gas detector	<ul style="list-style-type: none"> <li>CO2</li> <li>PM10</li> </ul>	stanza uno	24/12/2020 12:03

1-3 of 3 < >

Using the buttons on the left side of the table, you can *VIEW* device data or you can *PAIR/UNPAIR* the device (upon confirmation).

PAIRING/UNPAIRING a sensor in this section creates the same results as the corresponding action in the **ROOMS** section: the paired/unpaired sensor will (not) be active (anymore) on the room it is assigned. See the previous paragraph for more information.



Actions	Sensor ID	Type	Detected particles	Room ID	C
<a href="#">VIEW</a> <a href="#">Unpair</a>	AMR-S3DP	bacteria detector	<ul style="list-style-type: none"> <li>1 MRSa</li> <li>2 KIPn</li> <li>3 CDF</li> <li>4 PM10</li> <li>5 CO2</li> </ul>	Una stanza	2
<a href="#">VIEW</a> <a href="#">Unpair</a>	AMR-S3DP	bacteria detector	<ul style="list-style-type: none"> <li>1 CO2</li> <li>2 PM10</li> <li>3 CDF</li> <li>4 KIPn</li> <li>5 MRSa</li> </ul>	L'altra	2
<a href="#">VIEW</a> <a href="#">Unpair</a>	Aero-S3DP	Gas detector	<ul style="list-style-type: none"> <li>CO2</li> <li>PM10</li> </ul>	stanza uno	2

**Unpair sensor**

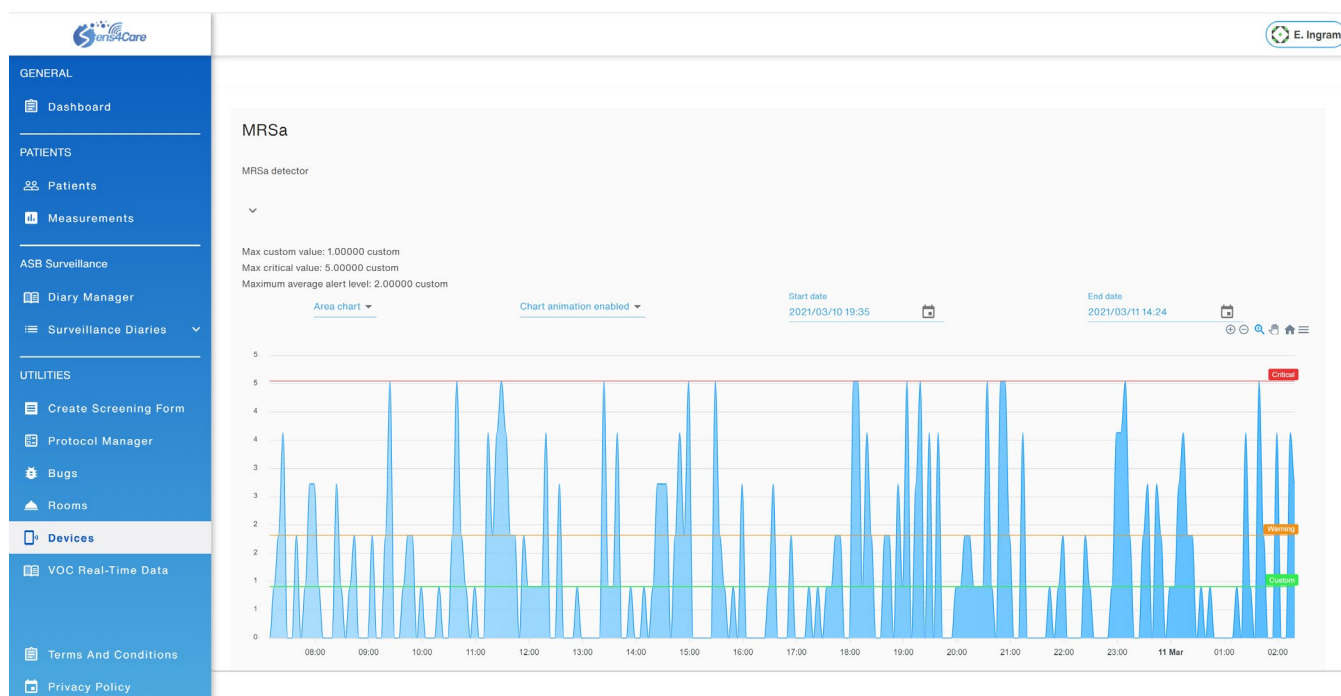
Are you sure you want to unpair the selected sensor?

[CANCEL](#) [UNPAIR](#)

By pressing VIEW, you will be shown a list of the detected particles of the device.

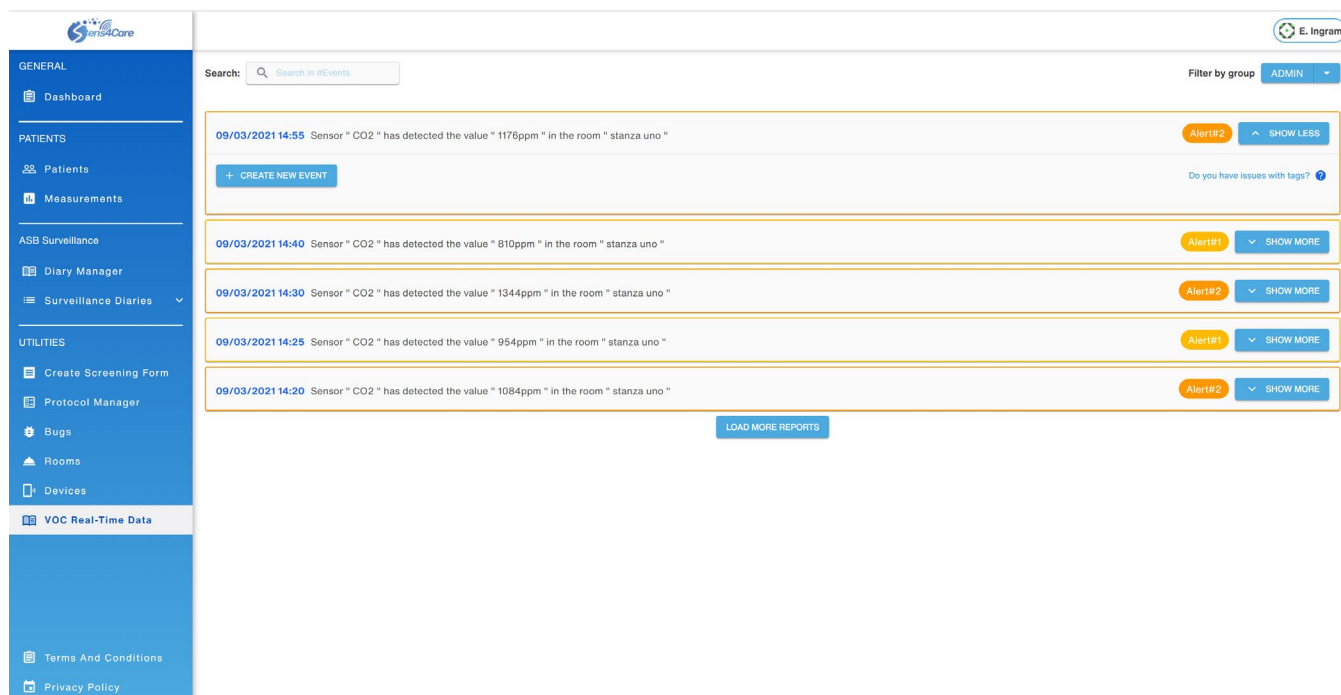


If you expand one of them, you get a chart of the data collected and you can select a timeframe and the kind of chart. It is recommended to select a small interval (2-3 days) in order to have a more readable chart and to load it fast.



## 6.6 VOC Real-Time Data

In this section you can find a list of the latest critical data coming from all the sensors. Each record contains the kind and value detected by a sensor, the room where it is located, persons associated with that room and the level of alert. You can filter them by group with the drop-down button on the top right.



The screenshot shows the Sens4Care web application interface. On the left is a blue sidebar menu with categories: GENERAL (Dashboard), PATIENTS (Patients, Measurements), ASB Surveillance (Diary Manager, Surveillance Diaries), and UTILITIES (Create Screening Form, Protocol Manager, Bugs, Rooms, Devices, VOC Real-Time Data, Terms And Conditions, Privacy Policy). The 'VOC Real-Time Data' option is selected. The main content area has a search bar, a 'Filter by group' dropdown set to 'ADMIN', and a list of five CO2 sensor events. Each event shows a timestamp, a description of the detection, an alert level (Alert#1 or Alert#2), and a 'SHOW MORE' button. A '+ CREATE NEW EVENT' button is at the top left of the list, and a 'LOAD MORE REPORTS' button is at the bottom right.

Timestamp	Sensor	Value	Room	Alert Level	Action
09/03/2021 14:55	Sensor "CO2"	1176ppm	stanza uno	Alert#2	SHOW LESS
+ CREATE NEW EVENT					
09/03/2021 14:40	Sensor "CO2"	810ppm	stanza uno	Alert#1	SHOW MORE
09/03/2021 14:30	Sensor "CO2"	1344ppm	stanza uno	Alert#2	SHOW MORE
09/03/2021 14:25	Sensor "CO2"	954ppm	stanza uno	Alert#1	SHOW MORE
09/03/2021 14:20	Sensor "CO2"	1084ppm	stanza uno	Alert#2	SHOW MORE

LOAD MORE REPORTS

These records are automatically created by the device with data coming from the sensors.

To add information or to manage the report, you can create an event for that record by pressing the blue "+ CREATE NEW EVENT" button.

The screenshot shows the Sens4Care dashboard interface. On the left is a blue sidebar with navigation menus: GENERAL (Dashboard), PATIENTS (Patients, Measurements), ASB Surveillance (Diary Manager, Surveillance Diaries), UTILITIES (Create Screening Form, Protocol Manager, Bugs, Rooms, Devices, VOC Real-Time Data), and Terms And Conditions / Privacy Policy. The main content area has a search bar and a 'Filter by group' dropdown set to 'ADMIN'. Below this, a list of events is displayed. The first event is highlighted with a yellow box around the '+ CREATE NEW EVENT' button, with a yellow arrow pointing to it. The event details show a timestamp of 09/03/2021 15:25, a sensor 'CO2', and a value of 1352ppm in the room 'stanza uno'. Other events follow with similar details. A 'LOAD MORE REPORTS' button is at the bottom.

See the events sections in previous chapters for more information about managing events.

This screenshot shows a more detailed view of the Sens4Care dashboard. The sidebar is the same. The main content area shows a list of events. The top event is from 09/03/2021 18:05, sensor 'MRSA', value '3.0custom of', found in 'Una stanza'. Below the event list, there are four detailed event entries (Event#5 to Event#2) each with a 'CREATE NEW EVENT' button, a 'SHOW LESS' button, and a 'Clone' button. Each event entry includes a patient name (e.g., 'Paziente1 ASDONE', 'Ruby Pearson Peters', 'Zane Day Fernandez'), a sensor type (e.g., 'MRSA'), and a location (e.g., 'Una stanza'). The events are filtered by 'Alert level 2'.